

*The 28th IFLA Pre Conference of
Library and Research Services for
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Helsinki*

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PARLIAMENTARY SERVICE

Travel and accommodation



FLIGHTS
• Off-peak flights
• Flexible booking, up to 90 days
• Competitive fares and conditions

TRAVEL
• Competitive commercial rates
• Flexible booking for travel in 2015
• 24-hour support

RENTAL CAR
• Off-peak rates on weekdays
• Flexible booking

HOTEL & MORE
• Off-peak rates available on weekdays

TRIP
• Off-peak rates available, including
• 24-hour support

MEMBER SERVICES, TRAVEL, 018
• 24-hour support
• 24-hour support



Project design



- Research user requirements
- Format design
- Trade show
- Presentations
- Customer satisfaction
- Closure report



Research project on user requirements

- Feedback from 2008
- Literature review
- Learning styles
- Sharing videos
- Hearing directly from the members
- More visual
- More interesting



 **PARLIAMENTARY SERVICE**
Library research

Answering your questions

How can we provide the best service to you?
What do you need to know?
How can we help you?



Analysts and subject specialists
Answering questions in a range of disciplines including:
Business
Health
Law
Politics, social and environmental sciences



Research tools and products



Key learnings from interviews



- Different learning styles
- Keen to learn the job of an MP
- Mixed emotions
- Exhausted
- A lot of places to be at once
- Conflicting priorities



iPhones
BlackBerrys
Out of Parliament WAN



*300
0800 801 007
ict.servicedesk@parliament.govt.nz



Information booths

- Member decides how much time to spend
- Personalised service
- Can ask questions
- Consistent format of booths
- Positive feedback
- Provided some handouts





Success of booths



- ICT was popular
- Library too – photos for website
- One on one conversations
- Personalised
- Members in control of how much time they spent
- Visual



Seminar

- Content that Parliamentary Service needed to be certain the members knew
- Presentations from experienced members





First seminar day



- Seminar was opened by Hon Lockwood Smith, Speaker of House of Representatives
- Clerk of the House and GM, Parliamentary Service spoke
- Interactive session followed in the House



Presentations



- Managers chaired sessions
- Staff presented
- Presenters coached on speaking skills
- Opportunities to practice

Library induction

- Knowledge cafe held during the second induction session in late January
- Supported the material covered by Office of the Clerk on House and Committee procedures
- Followed by individual visits to members



OFFICE OF THE CLERK
Te Tari o te Māhōriaki



Our services

- Provide the secretariat for the House and its committees.
- Broadcast and publish the proceedings of Parliament.
- Maintain the parliamentary record.
- Advise on parliamentary procedure and law, and advocate for Parliament.
- Support engagement with other Parliaments to build parliamentary capacity.

What about the committees?

They are the... Regulation... and the Standing Order...

OFFICE OF THE CLERK



DEMOCRACY IN ACTION

Several people are standing and talking in the background of the exhibition space.

Customer satisfaction



- Information booths most popular
- Interactivity of the induction noted
- Positive feedback from stakeholders

THANK YOU FOR LISTENING