

Minutes of the 29th Meeting of the Permanent UNIMARC Committee

2019 May 9-10

IZUM Institute of Information Science

Maribor, Slovenia

Present:

Ms. Saeedeh Akbari-Daryan (National Library and Archives of the Islamic Republic of Iran)

Ms. Branka Badovinac (IZUM, Slovenia)

Ms. Flavia Bruni (ICCU, Italy), attending remotely

Ms. Rosa Galvão (National Library of Portugal)

Ms. Gordana Mazić (IZUM, Slovenia), Chair

Ms. Agnès Manneheut (University of Nantes, France)

Mr. Oscar Nalesini (ICCU, Italy)

Mr. Jay Weitz (OCLC, USA), Vice Chair, rapporteur

Ms. Olga Zhlobinskaya (Boris Yeltsin Presidential Library, Russia)

1. Opening of the Meeting

Ms. Gordana Mazić, Chair of the Permanent UNIMARC Committee (PUC), opened the 29th meeting of the PUC at 9:00 a.m. on Thursday, 2019 May 9, and adjourned it at 5:15 p.m. The Friday, 2019 May 10 session opened at 9:00 a.m. and adjourned at 5:30 p.m.

Note that these minutes do not necessarily reflect the chronological order in which each topic was discussed.

Many smaller edits and detailed changes were made directly in the text files for the respective proposals by Ms. Badovinac and are not accounted for in these minutes, which cover chiefly the larger changes.

The PUC was warmly welcomed by Dr. Aleš Bošnjak, Director of IZUM.

2. Approval of the Minutes of the PUC Business Meeting Held in Kuala Lumpur, Malaysia, August 2018

The minutes from the informal PUC meeting held in Kuala Lumpur as part of the 2018 IFLA Congress were approved and have been added to PUC website at https://www.ifla.org/files/assets/uca/puc-meetings/pucreport2018ifla_published.pdf.

3. Status of the Revision Work Since the Last Meeting

2016/9: U/A 223 (Authorized Access Point – Character), U/A 423 (Variant Access Point – Character), U/A 523 (Related Access Point – Character), U/A 723 (Authorized Access Point in Other Language and/or Script – Character)

The propriety of using subfield \$3 (Authority Record Identifier for Name) in the examples for U/A 523 was discussed.

2019/1: U/B 214 (Production, Publication, Distribution, Manufacture Statements) (NEW)

2019/2: U/B 210 (Publication, Distribution, Etc.)

Proposal **2019/1** posited the creation of a new U/B 214 field for separate statements for production, publication, distribution, and manufacture, corresponding to MARC 21 Bibliographic field 264. Proposal **2019/2** took the route of altering the existing U/B 210 to accommodate the

greater detail called for in the IFLA LRM. Changes to the proposed U/B 214 include:

- Move the second paragraph of the U/B 214 definition (“Information in field 214 ...”) down to the Notes on Field Contents section.
- Indicators cannot be optional. Delete the two sentences about Indicator 1 being optional and Indicator 2 being mandatory.
- Indicator 1: Change the definition of value “blank” to “Not applicable/No information provided/Earliest available publisher.”
- Indicator 2: Strike the phrase “The field is used to carry a” from the definition of values 0, 1, 2, 3 , and 4. Redefine value “blank” as “Not applicable.”
- The asterisked notes will be put under their respective indicator values.
- Ms. Manneheut (**Action: Ms. Manneheut**) will provide instructions for using U/B 214 for older monographic publications to add to the Notes on Field Contents.
- The section entitled “Alternative for Parallel Data” and the corresponding Example 9 Alternative were deleted.
- Subfield \$d definition changed to “Date of publication, production, distribution, manufacture, *or copyright*.”
- In the definition for U/B 210, add the statement “Fields 210 and 214 should not be used in the same record.”

After discussing the two alternative proposals, **2019/1** for the new field U/B 214 was accepted and **2019/2** for further work to expand field U/.B 210 was rejected.

2019/3: U/B Appendix A: Subject Systems Codes

This is the former Appendix G, which will become part of the multi-section Appendix A (A6).

The code “geonm” is corrected to “geonames”.

The proposal is accepted.

2019/4: U/A 280 (Authorized Access Point – Form, Genre, or Physical Characteristics), U/B 606 (Topical Name Used as Subject)

Whether a term is used as a subject or as a genre-form, it is conceptually identical, so U/B 606 was expanded to include genre-form terms.

The Comité français UNIMARC (CfU) will continue work on the proposal, which is to be limited to field U/B 606 only.

2019/5: U/A Control Subfield \$2

Proposals **2019/5** and **2019/12** were discussed together.

In Proposal **2019/5**, the “Occurrence” section was reworded to say, “... Other cataloguing rules and system codes may be used ...”

The proposal is accepted.

2019/6: U/A 106 (Coded Data Field: Personal/Corporate/Family Name/Trademark/Printer/Publisher Device Used as Subject Access Point)

U/A 106 renamed “Entity Name Used as Subject Access Point.”

The proposal is accepted.

2019/7: U/A 180 (Coded Data Field: Form, Genre, or Physical Characteristics) (NEW)

The parenthetical phrases in the definitions of each code defined in subfield \$a are deleted.

The “Notes on Field Contents” section is deleted.

During the course of discussion of **2019/7**, it was discovered that a U/A 180 field had already been defined in proposal **2012/10** as “Form of a Textual Language Work,” which was accepted in principle. Work continued on the proposed U/A 180, but it seems that it was never resolved, according to research conducted by Ms. Galvão following the PUC meeting.

Proposal **2019/7** is accepted, but the committee must assign a different U/A field number to the new field defined as “Coded Data Field: Form, Genre, or Physical Characteristics.”

2019/8: U/A 370 (Note on History of Work) (NEW)

2019/9: U/A 371 (Note on Nature of Content of Work) (NEW)

2019/10: U/A 372 (Note on Coverage of Content of Work) (NEW)

Proposals **2019/8**, **2019/9**, and **2019/10** are to be combined by Ms. Manneheut (**Action: Ms. Manneheut**) into a single proposal for one field. The new single field will include separate subfields for each of the three proposed elements: History of work, Nature of content of work, and Coverage of content of work.

2019/11: U/A 822 (Note on Corresponding Term in Other System) (NEW)

Name of U/A 822 changed to “Corresponding Data in Other Systems.”

Reword first sentence of definition, “The field contains information on corresponding data in external systems.”

Second and third sentences of the definition (“It is intended to enable ...”) is to replace the current “Notes on Field Contents.”

Definitions of subfields \$d (Date of Access), \$u (URI), and \$z (Date of Invalidation of URI) are needed.

Indicators 1 and 2 “blank” values changed to “No Information Available.”

Indicator 1 definition changed to “Specifies the type of external system.”

Indicator 2 definition changed to “Specifies the type of relationship between the access point and the corresponding term.”

Indicator 2 value 1 definition changed to “No corresponding term in referred system.”

Ms. Manneheut will work on completing the proposal and rationalizing the input standards.

(Action: Ms. Manneheut)

2019/12: U/B Numerical Subfields

2019/13: U/A Control Subfields

These related proposals attempt to clarify and harmonize the concept and treatment of “control subfields” in both U/B and U/A.

- U/B 1.3 “Definitions: Control Subfield” and U/A “Control Subfields: Definition and Scope of Subfields” (page 87 of U/A 3rd Edition): “A subfield, defined similarly in many fields throughout the format, used to provide specific identifiers, relationships, and sources of terms and codes. Among its uses are also to provide links to both authority and bibliographic records, to specific institutions, and to other fields within a single record.”
- U/B 3.10 “Numerical Subfields” changes to “Control Subfields:” “The group of subfields, defined similarly in many fields throughout the format, used to provide specific identifiers, relationships, and sources of terms and codes. Among their uses are also to provide links to both authority and bibliographic records, to specific institutions, and to other fields within a single record.”
- U/B subfield \$1: Ms. Badovinac will check each field in the 6—block for the validity of

subfield \$1 for the updating of the chart in U/B 3.10. (**Action: Ms. Badovinac**)

- U/B 3.10 will state: “Subfields \$2 in the fields not included in the table are not control subfields.”
- U/B 3.10 subfield \$3 will be changed to Subfield \$3 Authority Record Identifier, corresponding with U/A.
- Subfield \$4 will remain as one of the U/B Control Subfields in U/B 3.10 and will be added to the list of U/A Control Subfields on page 87 and be described in its proper place in subsequent text. The Comité français UNIMARC (CfU) will work on text for the U/A Control Subfield \$4. (**Action: CfU**)
- U/B and U/A subfield \$u inclusion as a control subfield will continue to be discussed. (**Action: All; by 2019 July 15**)
- **2019/12** is accepted, pending a decision on U/B subfield \$u and confirmation on the validity of U/B subfield \$1 in U/B block 6--.
- **2019/13** is postponed pending a decision on U/A subfield \$u and the additional work to be done by the CfU on U/A subfield \$4.

2019/14: U/A 123 (Coded Data Field: Territorial or Geographical Name)

Subfield \$2 definition needs to be revised to be more general, including the removal of the reference to the MARC 21 Cartographic Data Source Code list. Instead, add an example that uses the MARC 21 Cartographic Data Source Code list.

The proposal is accepted.

2019/15: U/B 135 (Coded Data Field: Electronic Resources)

Subfield \$a/1 code “r” changed to: “Online: A special material designation for digital resources that are accessed, processed, executed, etc. remotely.”

“Related Fields” section has been edited to include only the field numbers and their names.

The proposal is accepted with these changes.

Guidelines for Archives

The current draft is available at

http://pucunimarc.pbworks.com/f/UNIMARC_Guidelines_Archives_2013.docx.

The document title has been changed to “Guidelines for Archival Materials.”

Ms. Zhlobinskaya and Ms. Manneheut will work together to adapt the new French example correctly. The example was distributed by Ms. Zhlobinskaya in her 2019 May 10 email.

The title of Appendix A, currently “Table of Correspondence of EAD Elements/Attributes and UNIMARC” has been changed to “Table of Correspondence of EAD and UNIMARC.”

4. Letter from Director of ABES

Letter from Mr. David Aymonin, Director of ABES:

- Proposes Ms. Héloïse LeComte be accepted as PUC member from ABES.
- Proposes an end of December deadline for proposals.
- States that ABES and CfU support the protocol between the PUC and the RDA Steering Committee (RSC).

5. All Information Between Meetings

Planning for 2019 online publication of U/B, including the editing of introduction and appendices. Ms. Bruni has volunteered to work on appendices. Volunteers are needed for the

remainder. The UNIMARC/Bibliographic Online Edition Editorial Group will hold a virtual meeting on 2019 May 29 to continue discussions.

6. Next PUC Meetings

The PUC will meet informally on Tuesday, 2019 August 27, 4:15-6:45 p.m. at the IFLA Congress in Athens, Greece.

The next official meeting of the PUC is tentatively scheduled for 2010 March 24-25, either at the BnF in Paris or at IZUM in Maribor.

Respectfully submitted by Mr. Jay Weitz, OCLC Online Computer Library Center, USA

Incorporating corrections from Ms. Rosa Galvão, Ms. Agnès Manneheut, Ms. Gordana Mazić, and Ms. Olga Zhlobinskaya.

2019 June 12