



**IFLA Libraries for the Blind Section
Standing Committee Meetings
City Convention Centre – Quebec, Canada**

Saturday 9th August 2008 11.30 – 14.20 room 205b
Wednesday 13th Aug. 18.00 – 20.00 room Montcalm, Delta Hotel
Friday 15th August 2008 room 11.00 – 13.50 room 205b

Minutes

1. Welcome, introductions and apologies

Apologies: Thomas Kahlisch, Luc Maumet and Sanja Frajtag.
A list of members attending and persons observing is attached to the minutes.

2. Acceptance of agenda

There were no last minute changes to the agenda.
The agenda was accepted.

3. SC meetings, Zagreb February/March 2008

- a) The minutes were approved
- b) Actions of all members were checked. Almost all actions were taken.
What follows are the points that need follow-up.

Marja-Leena Ahola

- Manifesto needs more work

Jenny Craven

- Manifesto needs more work
- Publicise Ulverscroft winners
- Marketing plan

Courtney Deines-Jones

- Link with cataloguing standards steering group has been transferred to Steve Prine

Galina Sergeevna Elfimova

- Russian translation of newsletter will be send to Jenny and Minna

Koen Krikhaar (Meetings Secretary)

- Assist CF with lobby toolkit

- Marketing plan
- Daisy version of newsletter is made, but has not reached the members because of file size

Margaret McGrory

- Assist CF with lobby toolkit

Minna von Zansen

- Manifesto needs more work

Helen Brazier

- Rainer Witte has been invited as honorary member of SC, but has not answered

(Division III chair, Torny Kjekstad enters meeting as observer. She thanks the members for having solved the officer's issue.)

c) Financial Report (JC)

Jenny Craven delivers financial overview of the section's money. There is still a UK account holding £74, 62. (€94, 00). The account will be closed as soon as the money is spending. The other account holds €325, - and needs to be spend before the year closes. The account for the catalogue workgroup (IFLA project money) has a balance of SEK 11.793 (€ 1257).

4. WLIC Programme / events of the week

- a) Meetings and highlights of the Conference were brought to the attention of the members. Some off-site extra meetings were mentioned, such as the Global Library Establishment Project meeting, the meeting with IELA, the Dr. Dayton Award ceremony, the meeting with HumanWare, and the OCLC lunch.
- b) Engagements with other sections during the conference. We will have a meeting with the Libraries Serving Disadvantaged Persons Section to discuss possible ways of coordinating the work of our two sections.
- c) Who will report back on the second day?
Helen Brazier reports on the session of the Disadvantaged Section. Kari and Marja-Leena report on the session of Multicultural. Koen and Bente report back on the session of Public Libraries.
- d) Reporting back from Coordinating Board.
Bente reports from the CB1: The statutes of IFLA have been changes and are accepted by postal ballot. This needs to be

confirmed by the General Assembly on Thursday. The statutes are now more in accord with Dutch Law (IFLA is an association under Dutch Law), and there is more room for a democratic process. Rules and procedures are now more flexible, since they are put under the governance of the Professional Committee. This means that the rules can be changed without going through a long process of changing the statutes. The Governing Board has revised the professional structure of IFLA. Instead of 8 divisions there now will be 5. Our section is now put under division 1 (Library Types). We are there together with 12 other library types, such as Public, Metropolitan and School Libraries. We will not be together anymore with section of the Disadvantaged and the section of the Multicultural. They will be in Division 3: Library Services. The new professional structure is not to be discussed, it will be become operational immediately after the Milan Conference (at the 2nd SC meeting in Milan).

IFLA discussion groups that are now in existence can be turned into Special Interest Group. These special interest groups will be linked with one of the 5 divisions. Core Activities group will also be linked to one of the 5 divisions.

Division chairs cannot be section chairs at the same time, because of the amount of work it involves. There will be no more mid-year meetings of the Divisions chairs at the Governing Board. Divisions chairs will meet only once during the annual conference in august. Division chairs are expected to take leadership roles.

Next year is election year. There will be calls for nominations send out in October by HQ for SC Members, for Divisions Chairs, and for Chair of the Professional Committee

SC is not happy about losing the formal contact with the Section of Disadvantaged Persons. There are ideas for maintaining contact.

- Doing the mid-year meetings at the same time close to each others
- Asking for timeslot at each WLIC to have a meeting
- Having (or maintaining) corresponding members
- Exchanging newsletters
- Exchanging minutes

5. Future programme

- a) A Mid-year meeting will be held on January 9th to 10th 2009, Paris
- b) LBS satellite conference August 18th to 20th 2009 Mechelen, Belgium. GR shares info on the programme. The satellite is called the P3 conference. KK shows the pre-announcement leaflet. The Satellite is also mentioned in the Final Announcement of the Milan Programme.

There is interest from the Section of the Disadvantaged to give a presentation. There is interest from the Tactus Group to have a meeting before this satellite at 14-16 August. They are also interested in giving a presentation at the Satellite. There is interest from the Bibliothèque et Archive Nationale de Quebec to come to the P3 conference and use the occasion for a *francophone* meeting. The section of Public Libraries will discuss it at their meeting. (Afterwards we learned that they agreed on supporting the satellite meeting.

- c) Next year WLIC will be at Milan August 23rd to 27th 2009. Theme of the WLIC: "Libraries create futures: building on cultural heritage". Ideas for contributions are:
- Present the scope and status of the Global Library Project
 - Present Braille past present to future (Louis Braille year!)
 - Braille without borders; how to create Braille for indigenous people with oral tradition. (Daisy for All).
 - Invite Ms. Sabriye Tenberken to present her work of Braille development in Tibet (HK)
- d) WLIC Brisbane 2010.
JR invites the SC to come to Melbourne two days before the WLIC.
This is accepted. A planning committee is formed and appointed: JR + MM + BDR + FH + MN.

6. Report from DAISY Consortium

HK proudly presents the [ITU](#) award for the work of the Daisy Consortium. ITU stands for The **International Telecommunication Union**. ITU is an international organization established to standardize and regulate international radio and telecommunications. It is one of the [specialized agencies](#) of the [United Nations](#), and has its headquarters in Geneva, Switzerland, next to the main United Nations campus. It has granted this award to DC for its outstanding work in connecting persons with disabilities and inclusion of persons that are illiterate, come from minority groups or are part of an indigenous population.

The DC also started a revision process of the Daisy Standard to extend it with motion pictures for people with hearing disabilities. The process will take 18 months.

7. Project reports (IFLA funded projects)

- a) International research on funding and governance of libraries for the blind. MM draws attention the page 64 (recommendations 1) of the report, and ask whether we think it is a LBS responsibility to develop accurate comparable measures for our respective services. Yes we do think we should contribute and stimulate these measures. Can we then come up with suggestions and examples how we achieve quantitative

and qualitative measures? We can ask Steve Prine from NLS. JR mentions that some of this work has been done in Victoria Australia. HB likes to help with this. She suggests that an overview of these local models can be presented at the P3 conference in Mechelen.

b) Cataloguing standards: progress report

MW summarizes the report of the Copenhagen Meeting. It involves guidelines for cataloguing Daisy materials, suggestions for a global catalogue (the OCLC solutions of WorldCat seems attractive), and shows some of the problems that the Global Library Project faces when it wants to establish a Global Library.

This workgroup will continue under the GL-project.

Courtney Deines-Jones will leave this catalogue workgroup.

HK states the importance of including support for all languages such as Hindi, Thai and Vietnamese.

MW will attend the session of the IFLA cataloguing section and report back.

10. Report from Winston Tabb, chair of IFLA committee on copyright and other legal matters on IFLA WBU copyright process with WIPO

WT gives overview of the copyright work that his group is doing, also in collaboration with the WBU workgroup on copyright matters. Judy Sullivan is now drafting an international treaty to be negotiated with WIPO. The draft of this treaty is up for reviewing at the GA of WBU in Geneva on September 23rd. WT will work with Chris Friend to approach the president (and other keypersons) at WIPO to get support for the international treaty on copyright exceptions for those who cannot read print. There are now 3 big issues that need to be resolved in the treaty

- what shall it cover (e.g. limited to Vision Impairment (VI) or not)
- how to describe in detail all the different parties and circumstances under which copyright exceptions operate internationally
- how to ensure that protection measures for illegal copying (DRM) will not create a barrier to access for the user.

End of SC1 meeting on Saturday 9th

Minutes of Midconference Meeting on Wednesday 13th

- Reflections on first SC meeting (how to make it better)

On the whole the members felt that the first meeting took too much time in going through the action point list and the highlights of the conference. Several suggestions were made to make it work better.

- Have a get together welcome dinner on the Friday before SC1
- Have a mid-conference meeting to allow for more discussion
- Start with the meat of the agenda immediately

- Save the minutes and checking of action points for the end of SC 1
- Don't go through the highlights list (but keep on making them)
- Have observers sit at one end of the table
- Do a *round table* at the midyear conference, so that everybody can share relevant developments happening at their organisations

- **Thoughts on mid-year meeting in Paris (8-9 January)**

Points that need to be addressed at this meeting

- Marketing strategy
- Presenting AVH
- Update on the Global Library Establishment Project (GLEP)

KK contacts LM to make arrangements for setting up this meeting. The Steering Committee of the GLEP will meet afterwards on the 10th of January (Saturday). It would be great if we could use AVH as our venue. The working groups of the GLEP will need 2 days. KK/LM stays in contact with JR for setting these meetings up.

- **Election year**

Next year (2009) is an election year, for members of SC, for chairs and secretary of SC, for division chairs and for the chair of the Professional Committee.

- Members

In October HQ of IFLA will send out calls for nomination to all eligible members of the section. Eligible are all members who have not got a representative on the Standing Committee (SC) and all SC members who are at the end of their first 4 year term. There can be no more than 20 members at a SC. Deadline for nominations to be send back to HQ is February 2009

If there are more nominations than vacancies at the SC HQ will organise a postal ballot.

BDR will check with HQ to find out the status of SC membership for the following persons. If they are NOT officially a SC member they need to be nominated

- Sanja Fraitag
- Kari Kummeneje
- Julie Rae
- Geert Rubens

We know now that FH, MM, MN will nominate for a second term. BDR will ask LM to do the same.

CDJ will not return to the SC, Friday will be her last formal meeting as a member of SC.

Galina Elfimova and Eugenia Shepovalova are at the end of their second term and cannot be nominated again.

All SC members are urged to take notice of the nominations' deadline. HQ does not accept late entries.

- Chair and Secretary of Section

The chair of SC organises the election of Section officers (chair and secretary) for 2009-2011. Election takes place during IFLA conference in Milan. Chair will ask members of SC before 15th June for nominations and at the same time indicate whether the current office holders wish to stand for a second term. By 15th July the chair informs all voting members of the nominations that have been received. During the SC 1 meeting the SC members elect a chair and secretary from the nominations.

Please note that all officers are elected for a 2-year period. You can be re-elected once to the same office, serving a total of 4 years.

BDR will nominate as chair for a second term, the same is assumed of TK as secretary (BDR will ask TK)

- Chair division 1

In October HQ will send out calls for nominations for division chairs to all outgoing officers of the sections. Current chair of our section will not run for this. (we don't know whether TK will). In April there will be a postal ballot if there are more than 2 nominations within one division. New rule: you can not be a Section Officers and a Division Officers at the same time.

Once the nominations are known, BDR will consult the SC members for whom she shall vote. (April 2009)

Division chair are expected to assume a leadership for their respective division. It is not quite clear how they are supposed to do that.

9. New name proposal

FH explains the proposal. There 2 options to choose from (see report). After discussion the SC decides to send the name

Libraries serving persons with print-disabilities (LPPD)

to the Professional Committee for approval (BDR). FH will edit the document to serve as a motivation for the name change.

8. Other projects

a) International membership survey (HB & MM)

This needs to be worked on further.

b) Manifesto (MLA, JC, FH, BDR)

This will be addressed at the Mid-year meeting in Paris

c) Progress report on EUAIN project

KK reports. EUAIN was a three year EU project coordinated by Dedicon to investigate ways of how to work with publishers to create accessible content. There is now a summarising document available on <http://www.euain.org> . The EUAIN network will continue its work. Guidelines on how to make your publishing more accessible are also available. A document is now being drafted on copyright issues with models showing how to move forward on this complex issue. There are

no one-way simple solutions for all. The group organises a ACP conference in Amsterdam on 6-7 November in Amsterdam. The section is invited to give a presentation.

One of EUAIN tenets is: Accessibility is a process not a product. They like to move with the publisher from the theme of accessibility to the theme of adaptivity, so that content can be created to have the potential to be distributed in many formats, among which the Daisy format is a prominent (but not only) outcome.

The SC would very much like to invite an EUAIN representative to their mid-year meeting in Paris. KK will do the invitation.

Here ends the mid-conference meeting of SC on Wednesday

Minutes of the second SC meeting on Friday 15th august

11. Reporting back from sessions at IFLA / WLIC

a) our section session on Monday

We thought the presentations were excellent and very well integrated. There were 120 people attending. The subject was attractive for a wider audience. We could have been more prominent in promoting the work of our section.

b) our poster sessions

The poster sessions area was rather tight. The first day was quite busy. There was a lot of positive feedback and people said that they would bring this information back to their organisation. Some people asked for scientific evidence for the basic tenets. The full ppt.-guidelines and the sort version of it are put on ifla-net. It is promised that they will get a prominent place on the new website, because it is worthy of broad attention also outside our section. We will include the guidelines when we invite speakers.

c) division III Reports

Reporting from the Division III session: HK contributed with a short presentation on how Daisy can be used to reach person with disabilities, including multicultural challenges. The session was rather disjointed. Most speakers were really rushed (10 min. only) The keynote on the program for indigenous people at the Regina Library was interesting and very special.

Reporting from SC of LSPD: they discussed the new IFLA structure and regret they are not together anymore with us. They will try to change their name. A possible candidate for a new name is: Libraries serving people

with special needs. But they still stick to their first suggestion.
Reporting from SC of Multicultural: they work further on their manifesto and guidelines.

Reporting from Publications section: It is possible to publish our best papers and documents. BDR and JC will look further into this.

Reporting from Public Libraries: it is helpful to have some tea and biscuits!

d) From Division III Co-ordinating Board (BDR, KK)
This is done at 1st SC Meeting

e) IPA Cross border VIP accessible electronic files
There are no comments on the document.

12. Report from the outcome of the DAISY/LBS seminar in Zagreb (attached)

There are no comments.

13. Global Library Establishment Project

FH reports. Tuesday was the first Steering Committee meeting of the GLEP. It was spend on defining and setting up the basic structure for this 3 year project. Vision Australia funds the first year with \$50.000. Julie Rae will be the project manager. The project will work from previous projects, especially the work of the digital library workgroup, which was an IFLA working group chaired by Claudia Lux. Four areas of work were identified already at Zagreb.

Two groups were defined and possible candidates were selected, one group focuses on *discovery and access* and another on *collection development*.

The GLEP is not about international governance, nor is it trying to set up an international depository into which content will be collected for download. It will use international search and access methods to accomplish access to our various collections for global use.

The Steering Committee consists of 4 IFLA LBS members and 4 Daisy Board members. MM being on both will chair this SC.

The progress of this project will be a standard item on our LBS agenda.

14. Launch and progress of Right to Read Campaign

Report has been sent in by Chris Friend. KK highlights some of the topics mentioned. They include the R2R national alliances in countries that do not have exception rules in their copyright laws. R2R wishes to conduct field trails in 60 countries with exception rules for cross border lending of digital documents.

Chris Friend is also involved in drafting a treaty on copyright exceptions and crossborder lending to influence WIPO. The draft treaty will be discussed at the GA of the WBU in Geneva. WIPO convenes on 3-4 November. The treaty will be presented at WIPO.

HB will ask Chris to keep on reporting on these issues and also find out the list of 60 countries for the field trail.

15. Strategic plan 2008-2010

The strategic plan was updated in Zagreb. There are no more additions. We will go through the document in the midyear meeting in Paris. The strategic should be the directive under which the section does it work.

16. Progress on Marketing plan

Courtney helped to move the marketing plan forwards by creating a framework that is founded on the Strategic Plan. This framework will be sent to the committee soon. She also offered to help carry out a Web survey amongst our current members and potential (target-) members. The survey will give us focus on our short-term and long-term goals. We should also identify qualities that make our section unique. Very important are the key messages that we try to get across. We should be able to write them down in Paris. The previous work that has been done by JC and MvZ will then be used as implementation tools to reach to goals set out by the marketing plan.

A working group consisting of Kari K (chair), JC, MvZ and BDR is formed to address these issues and set up the questionnaire for the survey. BDR will announce the survey on iflanet at the CB meeting.

17. Section communications

a) Directory

MN informs us that through the Daisy for All projects 10 new Daisy focal points were identified. They are expected to become Daisy book providers and maybe exchange materials among other associates. These 10 new organisations are possible candidates to be added on the list.

They are also potential new members for our section.

b) Checking Address List for Section

Please send corrections to BDR.

BDR will check with HQ who should be on the list as members of this SC.

c) Yahoo group instructions follow up

JC reports that there now 43 members at our Yahoo group. There is no need to further advocate just now. We expect that the new IFLA website will have many of the same functionalities as Yahoo.

18. Section newsletter (JC, MvZ)

a) Response on issue 2008/1

Very nice newsletter. It complies with much that is considered good practice for newsletter publishing by IFLA. We can put in more info on our section, and make it attractive and easy to join (marketing plan). JC will involve a student for Web design for the Web issues of the newsletter. Then we can use colour also. Koen will advise on the creation of a Daisy Web version.

b) Content of issue 2008/2

Many ideas for the 2nd issues were generated. Global Library (FH), Strategic Plan (BDR), Satellite meeting (GR), Reports from Quebec (HB), The Dayton award (MM), SC meeting in Quebec (KK), Tactus (Marion Ripley?), Website project (JC), Right2Read + what comes out of WIPO (KK)

c) Translations

We now have French, German and Russian translations (Galina needs to send it to JC or MvZ). We would like to have a Spanish version.

d) Daisy version

Daisy version is created with the Daisy pipeline. You can ask KK for a copy

19. Section archives and toolkit

Päivi has sent in a report and proposal. It is much appreciated. We agree that we don't expect to use the Yahoo any more as our archive. This will happen on our new website from 2009 on. We like to have an archive going back not more than 2 years in the past. The headings of our main page should correspond with the headings of our archive. Then it is easy to archive. Our section now exists for 25 years. Please do not throw away any of the old IFLA stuff you might have on the shelf. Maybe there is a historical interest someday.

The progress on the toolkit will be discussed in Paris, in relation with the marketing plan.

20. Any other business

- HB will circulate the call for papers for the 2nd day of the satellite in Mechelen once more. Please forward in your own country! Deadline is end of October.
- Steve Prine will do a quick survey of all the projects that are currently available on digital libraries (before Paris)

- Steve Prine will communicate the name of NLS office at Puerto Rico. This is helpful if we want to set up a satellite in that region for the 2011 conference.
- The international membership survey will be delegated to work group *discovery and access* of the Global Library Project
- The manifesto will be worked on further by MLA, JC, FH and BDR. To be discussed in Paris
- BDR thanks Courtney for her work and valuable contributions. She regrets that she cannot stay on as a member, and invites her to become a corresponding member.
- We should not forget to have a first outline of our section session at Milan. JC, GR and MM have discussed this a bit. HK had the idea of inviting Ms. Sabriye Tenberken to share her work in Tibet and creating Tibetan Braille. Another idea is the creation of cultural heritage by making (daisy) recordings of authors reading their own work (Belgium has been doing this for more than 30 years). The LSPD section will do a session on reading disabilities and easy-to-read programs. (They have changed their topic to Prison Libraries) The idea is that we do our session in conjunction with them (meaning in the same room, just following each other).
- BDR will send an invitation to us all to become a face on Facebook. It is a wonderful 2.0 way to get in contact with each other.
- BDR thanks all of us and closes the meeting.

List of members attending SC 1 on Saturday 9th of August

Members

Jenny Craven
Courtney Deines-Jones
Marja-Leena Ahola-vom Dorp
Galina Sergeevna Elfimova
Francois Hendrikz
Margaret McGrory
Misako Nomura
Steve Prine, Jr.
Bente Dahl Rathje (Chair)
Geert Ruebens
Minna von Zansen
Hiroshi Kawamura
Koen Krikhaar (acting secretary)
Helen Brazier
Julie Rae
Misako Nomura

Observing

Chekouche Yamina Mounia (Algeria)
Jon Hardisty (RNIB, UK)
Ralph Manning (Library and Archive Canada)
Mary Frances Laughton (Library and Archive Canada)
Chanel Blanchard (Library and Archive Canada)
Trisha Lucy (Library and Archive Canada)
Helle Mortensen (LSDP)
Tone Moseid (LSDP)
Denyse Léger (Bibliothq & Archives Nationales du Quebec)
Gelena Zakharova (Russian State Library for the Blind)
Marcus Westlind (TPB)
Keun Hae Youk (Korean Braille Library)

List of members attending mid-conference meeting on Wednesday 13th of August

Members

**Jenny Craven
Courtney Deines-Jones
Marja-Leena Ahola-vom Dorp
Francois Hendrikz
Margaret McGory
Misako Nomura
Julie Rae
Steve Prine, Jr.
Bente Dahl Rathje (Chair)
Geert Ruebens
Minna von Zansen
Kari Kummeneje
Koen Krikhaar (acting secretary)
Helen Brazier**

Apologies from Geert Ruebens

List of members attending SC 2 on Friday 15th of August

Members

**Jenny Craven
Courtney Deines-Jones
Marja-Leena Ahola-vom Dorp
Francois Hendrikz
Misako Nomura
Steve Prine, Jr.
Bente Dahl Rathje (Chair)
Geert Ruebens
Minna von Zansen
Kari Kummeneje
Koen Krikhaar (acting secretary)
Helen Brazier**

Observing

**Jon Hardisty (RNIB, UK)
Ralph Manning (Library and Archive Canada)
Mary Frances Laughton (Library and Archive Canada)
Trisha Lucy (Library and Archive Canada)**

Apologies from Margaret McGrory, Julie Rae

Papers Attached (*numbers refer to agenda*)

(♪ = attached)

- 3a: Minutes from Zagreb + action list ♪
- 3c: Financial Report ♪
- 4a: Quebec WLIC meetings + highlights ♪
- 5a: Draft programme LBS Satellite 2009 (to be send)
- 7a: Funding and Governance Report part 1) ♪
- 7b: Report from Cataloguing meeting 12-13 June ♪
- 9: New Name Proposal ♪
- 12: Report from Daisy Seminar Zagreb ♪
- 13: Project Charter Summary ♪
- 15: Strategic plan Revised ♪
- 16: Marketing plan ♪
- 17b: SC address list ♪
- 17c: Yahoo group instructions ♪
- 19: Section archive and toolkit ♪

Action list

Marja-Leena Ahola

- Manifesto to be addressed at the midyear meeting in Paris

Jenny Craven

- Manifesto to be addressed at the midyear meeting in Paris
- Marketing plan
- Wg LBS session Milan
- Newsletter issue 2008/2 content: Website project

Galina Sergeevna Elfimova

- Russian translation of newsletter to be send to Jenny and Minna for IFLANET

Sanja Frajtag

Fransois Hendrikz

- Wg Satellite meeting 2009 in Mechelen
- Wg Global Library project
- Wg Melbourne 2010
- Edit new name proposal
- Manifesto to be addressed at the midyear meeting in Paris
- Newsletter issue 2008/2 content: Global Library

Hiroshi Kawamura

Koen Krikhaar (Meetings Secretary)

- Assist CF with lobby toolkit
- Daisy version of newsletter is made, but has not reached the members because of file size
- Wg Satellite meeting 2009 in Mechelen
- Wg Global Library project
- Planning Midyear meeting January 9th to 10th Paris
- Invite EUAIN representative to the LBS midyear meeting in Paris
- Newsletter issue 2008/2 content: SC meetings in Quebec + R2R + outcome of WIPO

Kari Kummeneje

- Marketing plan (chair)

Luc Maumet

- Planning Midyear meeting January 9th to 10th Paris

Margaret McGrory

- Assist CF with lobby toolkit
- Wg Global Library project
- Wg LBS session Milan
- Wg Melbourne 2010
- International membership survey
- Newsletter issue 2008/2 content: The Dayton award

Misako Nomura

- Wg Melbourne 2010

Steve Prine

- Link with cataloguing standards steering group has been transferred from Courtney Deines-Jones
- A quick survey of all project that are currently available on digital libraries to be presented at the Midyear meeting in Paris

Julie Rae

- Wg Global Library project
- Wg Melbourne 2010

Bente Dahl Rathje (Chair)

- Manifesto to be addressed at the midyear meeting in Paris
- Manifesto needs more work
- Wg Satellite meeting 2009 in Mechelen
- Wg Global Library project
- Wg Melbourne 2010
- Marketing plan + announce the survey at the last CB meeting in Quebec
- Newsletter issue 2008/2 content: Strategic Plan

Geert Ruebens

- Wg Satellite meeting 2009 in Mechelen
- Wg LBS session Milan
- Newsletter issue 2008/2 content: Satellite Meeting in Mechelen

Minna von Zansen

- Manifesto needs more work
- Marketing plan

Helen Brazier

- Newsletter issue 2008/2 content: Wg Satellite meeting 2009 in Mechelen
- Wg Global Library project
- International membership survey
- Ask Chris Friend to continuing his reports to LBS
- Newsletter issue 2008/2 content: Reports from Quebec (remember photos)

- Circulate the call for papers to the Satellite meeting in Mechelen

Päivi Voutilainen

- Implement archive (regarding to the minutes) of LBS two years back at the new IFLA website together with Minna?
- LBS toolkit to be discussed at the Midyear meeting in Paris

Courtney Deines-Jones

- Marketing plan