

MINUTES; IFLA LPD/SC meeting 2011
San Juan, Puerto Rico
13 & 17 Aug 2011

Present:

Members:

Julie Rae (VisionAustralia - Outgoing Chair) - JR
Koen Krikhaar (Dedicon - Outgoing Secretary & Incoming Chair) - KK
Francois Hendrikz (SALB) – Incoming Secretary & Treasurer) – FH
Minna von Zansen (Celia – Joint Information Coordinator) – MvZ
Betsy Beaumont (Bookshare) - BB
Bitte Kronkvist (TPB) - BK
David Fernández-Barral (NLS) – DFB
Hiroshi Kawamura (Nippon Lighthouse Information Centre Japan) - HK
Kari Kummeneje (NLB) – KKu
Margaret McGrory (CNIB) - MM
Misako Nomura (JSRPD, Japan) - MN

Guests:

Chris Friend (WBU) - CF

Observers

Francisco Martines (ONCE, Spain) – FM
Juliana Lazarim (Louis Braille Library) – JL
Betsy Beaumont (Benetech, US) – BB
Helle Mortensen (LSN – Denmark) – HM
Alice Hagemayer (World Federation of the Deaf)
Menno Stein (Loket aangepast-lezen, NL) – MS

1. Opening

- a. Welcoming statement from Chair
- b. Apologies received
- c. Election of Chair and Secretary (2011 is an election year)
- d. Appointing Treasurer
- e. Appointing Information Officers

Julie welcomes all participants, guests and observers and sends a special thanks once more to JSRPD and the other Japanese organisation that made the Osaka midyear meeting a success. Apologies were received from Geert Ruebens (Belgium), Sanja Frajtag (Kroatia), Sanela Osmanagic (Bosnia), Jon Hardisty (UK) en Elena Zakharova (Russia). Due to a job change JR is not able to run for a second term as chair. KK is nominated by HK as incoming chair. There were no other nominations, so KK is elected chair for the coming two years. The post of secretary combined with treasurer is appointed to FH. Since Jenny Craven also made a job change, the committee appoints KKu as new information officers together with MvZ who will enter her second term. Betsy Beaumont from Benetech has indicated she likes to be

a member of the SC. Formally this can be done in 2013 when IFLA has its next election year. Before that BB is cordially invited to the SC meetings as an observer.

2. Acceptance of agenda

a. New item - An update on the Strategic Plan is added as new agenda item no. 10

3. Minutes SC midyear meeting Osaka, 7-8 February 2011

a. Minutes for approval

b. Actions completed?

The Osaka minutes were approved without changes. The actions were checked. See appendix for checked Osaka Action items.

4. Statement from our financial officer

1. LPD Funds held at IFLA HQ

Opening balance Jan 2011	€	00.00
IFLA Grant 2010	€	400.00
Warsaw meeting expenses*	€	200.00
Balance (August 2011)	€	200.00

*Meeting in Warsaw to promote the work of the LPD. attended by KK (Secretary) and JR (Chair). As agreed, KK claimed travel expenses to the amount of € 200.00.

Note: Future expenditure agreed for the LPD budget:

Gifts at LPD Session, IFLA conference, Aug 2011: €100.00

Projected balance LPD budget end 2011 € **100.00 (unspent)**

2. Other IFLA funded projects

2010 Grant from IFLA (Performance Measures):	€6,100.00
Workshop expenses claimed:	€4,848.00
Balance Euros 2010 (unspent):	€1,252.00

Balance of workshop expenses 2011

(£ Sterling at Share The Vision UK):	£1,738.00
2011 Grant from IFLA (Euros):	€ 500.00

Workshop expenses (from 2010, S. Mundt) € 634.00

Balance 2011 (Euros): - **€134.00**

Balance (£ sterling at Share The Vision UK): **£1,738.00**

So for the performance measurement project we have in total € 1118.00 plus £1738.00 unspent.

5. Finalising LPD-session on Tuesday 16 August 16:00 – 18:00

MvZ briefed the meeting on the session program and who the speakers are on the program.

6. Global Library and cross-border pilots

- a.** SCCR 22
- b.** TIGAR
- c.** MoU in EU context (ETIN)
- d.** What can/should IFLA / LPDSC do

CF discussed the SCCR meeting of June 2011. The meeting started with the four separate proposals original proposal of the WBU and tabled by Ecuador, Brazil, Paraguay, another proposal by the by USA proposal, the EU proposal (non-binding recommendation) African Group of countries putting forward a wide ranging proposal to include the Visually Impaired, Libraries, Research and the Disabled in general. At the meeting In Geneva a single text proposal was put forward by the above groups excluding the Africa Group. The Single Text document was adopted as Chair's document – ownership of the Document is now with Committee which is significant. The decision on whether it should be a binding or non binding Instrument was not addressed due to time constraints. The concept of a Trusted Intermediary has also been removed and replaced by Authorized Entity. The document will be available on the WIPO website after the General Assembly: www.sccr22/16. An updated document will be available in October.

Europe is involved and working with Rightsholders to straighten things out. The Francophone Union of the Blind join the efforts in this initiative. The WBU is preparing for the SCCR23 meeting in November working for a call for a Diplomatic Conference. WBU continues her suspension in the Stakeholder Platform until sufficient progress is made with treaty. Progress has been made but not sufficiently and may change after the November meeting.

CF will send the Provisional document to KK to make it available to LPD members. CF requested all LPD members to work with their WBU National Members and to lobby their respective Governments and it delegates at the next SCCR meeting to vote in support of a binding Treaty.

TIGAR update:

FH reported the following:

6 meetings took place since February until August 2011. The Committee drafted a Fast Track MOU to replace the original MOU which created uncertainties with various organisations from various countries. It is regarded as a living document to be adapted according the situation of a respective country to allow more flexibility. Brazil, Denmark, Columbia, Switzerland (four organisations), Canada and South Africa signed. Brailenet from France is on the verge of signing. Norway indicated that they are interested. The United States indicated their interest but would like some clarification on practical issues. The first meeting of the Requirement Specification Group (RSG) took place looking at the required infrastructure to make exchange possible. The TIGAR Steering Committee also took note of the European initiative that may be confusing since its objective is

similar to that of TIGAR although only focussed on Europe. A meeting between the Chairs of the two Committees is planned. Funding is available to sustain the project but members are continuously approaching different stakeholders in this regard.

A TIGAR website is available on the WIPO platform (www.tigarnetwork.org) and a Newsletter is planned to convey information about the project. It will be called Tigareye. The project roadmap is available on the website and adjusted and the project unfolds. The plan is to begin with exchange of books before the end of 2011. The Steering Committee looked at appropriate structures to make it possible for the Enabling Technology and Capacity Building Sub-groups to perform their functions.

JR raised the question whether the World Blind Union's suspension of the work in the Stakeholder's Platform requires the LPD to reconsider supporting the work of TIGAR Steering Committee, Capacity Building and Enabling Technology sub-groups or support the WBU's efforts to get the Treaty approved. MM explained that the work of the two groups is different. The purpose of the TIGAR initiative is to establish a practical mechanism to allow for the exchange of material between countries whereas the agreement on a Treaty is a Political process that would result in a Legal instrument allowing the future exchange of material between countries. The two processes are complimentary. CF mentioned that the WBU suspended its participation in TIGAR to focus their limited financial and human resources on achieving the acceptance of the Treaty. He also mentioned that the TIGAR project was used as an alternative against the Treaty hence one of the reasons for the WBU suspending its participation. Everyone is accepting the need for the Treaty even members of the TIGAR Committee. The WBU is respecting the views of all stakeholders.

CF suggested that there is no necessity for the LPD to issue any statement on whether it is in favour of the work done by the TIGAR Steering Committee or the WBU's efforts to get the Treaty accepted in one way or the other. A statement may lead to misinterpretation by other groups or individuals leading to nothing. The LPD should be comfortable with the fact that the WBU is leading the Treaty Initiative and others are quietly getting on with the work that needs to be done. The meeting concluded the discussion with the decision to support the work of the WBU as well as TIGAR with the request to IFLA Head Office to support the implementation of a binding Treaty.

MOU Europe: KK reported about the signing of an MOU on 14th September 2010 to make use of the EU internal market and legally allow for exchange of digital accessible books and documents for the print disabled. Most of this work was prepared at what's been called the EU Stakeholders Platform. Some of the big stakeholders (EBU, RNIB, ONCE) followed the lead of WBU and suspended their participation in this Platform. Dedicon, Brailenet and Luisterpunt remained at the table to continue to establish trusting relationships with Rightsholders such as the International Federation for Reproduction Rightsholders (IFFRO), Federation of European Publishers, European Writers Council. They are on the verge of signing a Licence/Agreement document allowing file sharing within the wider

European context including countries such as Switzerland and the Baltic States. The Copyright Office of the European Commission is in support of this initiative. An informal meeting is planned with the TIGAR Steering Committee. A number of European countries indicated an interest to join the European initiative. MM reiterate the point about working out the practical aspects of file sharing. She also refers to the importance that the Copyright Office of a country should be signing the MOU instead of individual Rightsholders to simplify administering the process.

7. Update from ongoing (or completed) projects

a. Performance measures Project

JR expressed her disappointment that there is no update of the PM project and that it is taking longer than anticipated. FH supported this view and JR indicated that she has requested a report on the status of the project in order plan ahead. The report was expected at the meeting but was not available. KK should contact Jon Hardisty in connection with the report.

JR raised the question as to how the performance information from the various participating libraries will be collected and stored. She suggested that it be placed in a Cloud platform where it will be easily accessible. MM raised the matter of information security. The meeting decided that security would not be a major factor. Libraries would be required to submit the information based on the agreed factors and some entities will have to collate all the information to make comparison and usage easier. The project is past its planned two-year time-frame and a report to IFLA Head Office would be required. Jon Hardisty should submit an interim report. A consolidated report following the inputs from the various libraries on the measures is also due. Jon Hardisty to be requested to investigate cloud computing to access and disseminate the information. KK mentioned that there is still some unspent funds in the Shared Division Account and he undertook to raise the above matters with Jon.

b. Manifesto LPD

The Document was sent to the IFLA Governing Board for comments. Some minor adjustments were proposed. The feedback was not acceptable and Julie wants to raise that with IFLA Head Office to improve. After changes were made it will be submitted by KK to the PC of IFLA for their December meeting and which is in line with plans to submit it at UNESCO next year. Also a poster session on the Manifesto can be done in Helsinki 2012

c. Going to Warsaw

JR and KK met representatives of the Polish Association for the Blind, and the Central Library for the Blind. They've expressed in interest in the past to host an LPD meeting in Warsaw. The Association has joined the Daisy Consortium as Associate members. HK proposed that a letter be sent to the Polish Association indicating that the Daisy Consortium would like to develop further collaboration, training and technical support with Daisy production. JR will write the letter. The do not have the finances to become an IFLA member and

joint the activities of the LPD. Julie provided them with the necessary membership information.

d. Braille 21

JR reminded the meeting about the Conference to take place in Leipzig, Germany at the end of September 2011.

e. Ulverscroft

JR informed the meeting that any library may apply for project funding from Ulverscroft Foundation. They've made available £10,000 for this. The funds may be used for staff development to allow staff to visit similar libraries internationally to get exposed to the operations of other libraries as part of professional growth and development. Proposals must be submitted when applying for funding. Ulverscroft would like more exposure for this funding. Members are requested to make it known within their organisations. Information is available on the Ulverscroft website.

f. CLM (Copyright and legal matters)

JR reported the following: The meeting addressed the Treaty (Tlib) and the work they are doing on a Treaty on exceptions and limitations which will be submitted for discussion at the SCCR meeting in November. The document is available on the IFLA website. There are a number of libraries around the world not having lending rights in place. A number of libraries who may not copy as part of fair use or preservation. There are issues around audio visual material and broadcasting material and this is looked at separately by WIPO. They asked LPD to comment on the Hargraves report UK government report: *"Digital Opportunity; a review on intellectual property and growth"* (<http://www.ipo.gov.uk/ipreview.htm>) - JR indicated that she will provide that.

g. LSN (Libraries Serving Persons with Special Needs) –

MN reported the following: The LSN section is working with young adults and children with special focus on dyslexia. People were invited from a dyslexia think-tank to provide insight on what it is and how they deal with dyslexic children. Easy to Read Squares were introduced in the Netherlands for the dyslexic to have access to books. A new chair, Veronica Stephenson and new Secretary, Elke Greifeneder have been elected. They discussed a satellite meeting during the Helsinki Conference but details are not finalized yet. A report from the Romanian Association serving the Blind was also presented. They have produced in 2001 Guidelines for People with Dyslexia. They are willing to participate to joint project with LPD to rewrite the document. LPD should try an obtain funding from IFLA for this initiative. KK requested people who are interested to be part of this project to rewrite the Guidelines to present it at the Singapore meeting in 2013. He also suggested making it a joint project with the LSN Group. The deadline for project proposals is in October 2011. Project needs to be mapped out in terms of method and

outcomes and when data should be collected, timeframes, etc. BB willing to be part this as is Geert Ruebens, KK and MN.

- h. Report from the President elect planning meeting: KK reported that it was a Brainstorming session with Ingrid Parent from Canada. She proposed the theme: Libraries a force for change. A roundtable discussion took place where the theme was discussed in the context of each participants own vision and library. They are looking for quantitative measures to convince Governments – evidence based on how the library impact on the local community. She has 4 themes: inclusion, transformation, innovation and convergence and working with partners. Reaching out to other stakeholders. KK encouraged all to attend since it is an open session for all to attend.
- i. Cataloguing report (TIGAR).
JR reported: She refers to the various reports on cataloguing that was produced in preparation of the Global Library for the Blind initiative. Our catalog records needs to be prepared once TIGAR is in place. A request went out for a working group to look at Onix and Marc records and other related topics – people responded (RNIB, CNIB and Vision Australia). They've worked on the Global Library document. The meeting should agree on the standards in the document then disseminate to all our members to implement. In parallel, Editeur, the organisation who manages Onix, has been working on format fields of Onix and the wording we should consider. A document is available. The meeting should decide whether we are comfortable with the document and whether it needs more work. The document will be available on the website. Comment should be sent to Deborah Mould (Vision Australia) who will consolidate all inputs. The Requirements Specification Group has looked at it. IDA is the new standard for digital records. MvZ will put the document on the website and alert all on the mailing list to respond. The deadline for comments is by the end of September to Deborah.

8. **Reaching out to Latin American (potential) LPD members**

JR briefed all present about a meeting that took place the previous day (12 August 2011) with colleagues from Latin America as part of an LPD outreach to non-LPD members. The meeting was organised with the help of DFB. The meeting was attended by the Chief of the Louis Braille Library from Sao Paulo, the Head of the Puerto Rican National Federation for the Blind including the Vice-President of the Federation, the President of the Regional Library for the Blind in Puerto Rico. Other Representatives from Brazil, Dominican Republic and Puerto Rico also attended. 60 invitations were sent with about 10 responses. A number expressed an interest but could not attend such as the Bolivian Institute for the Blind; Columbian National Institute for the Blind; National Braille Library of Cuba and the National Library of Mexico.

JR, MvZ, BK, Kku, DFB and HK attended the meeting and shared information about the various projects their organisations are busy with and JR informed them about

LPD activities. Their contact details will be put on the Listserv in order for them to receive information about LPD. JR thanked DFB for his efforts to arrange the meeting. DFB suggested looking at alternative ways of getting interested parties together for discussions such as a teleconference or a Blog because there is an interest. We have a list of contacts. A number of organisations in Brazil expressed interest and JL Lazarim from the Louis Braille Library undertook to liaise with organisations on the list. CF mentioned that the WBU has a Latin American E-network through TifloLibros in Argentina. CF will provide DFB with the contact details of the person at TifloLibros. DFB made himself available to assist with arranging future meetings but requested that invitations should come from a different source than the NLS.

JR suggested to put the LPD on the Agenda of the Latin America meetings of the WBU and the Daisy Consortium.

MvZ enquired about the appropriate language to communicate with the organisations in Latin America. DFB suggested Spanish and offered to help with the translation of documentation before it is made available.

JR and DFB will document the outcome of the meeting in Puerto Rico with links to the presentations presented during the Conference and will be send to everyone in Spanish and Portuguese. Mention was made of the upcoming Daisy meeting in Sao Paulo and details will be sent to these organisations as well attend during 4 and 5 November 2011.

General

JR informed the meeting about a number of Conference arrangements to keep in mind. Some pertinent matters mentioned were:

- The theme of the IFLA President Elect is Libraries a force for change. Sub themes that will be addressed are inclusion, transformation and convergence.
- A President's Conference is planned for 2012 focussing on Indigenous priorities and will be held in Vancouver.
- IFLA Head Office wants to discourage satellite meetings held outside the Conference period

Certificates of Appreciation will be issued to Bente Dahl Rathje, Marja-Leena Ahola-vom Dorp, Steve Prine and Jenny Craven.

JR expressed her appreciation for to all for the support she received during her period as the LPD Chair. MM thanked Julie on behalf of the meeting for her efforts and pro-active approach as Chair.

9. Marketing Plan and PR activities

a. Promotional toolkit (LPD Powerpoint on the Website) The following presentations are available:

- Document of text as basis to create own PowerPoint about LPD
- One PowerPoint slide with a map where members are
- What is a print disability?

- b. Webpage: Links are required, e.g. TIGAR, Daisy and any other links. Members should send suggestions to MvZ and KK. Presentations from the Conference (LPD session) will go up as well.
- c. Blogging: John Hardisty volunteered previously. It has been created but with no access to it.
Action: KK will contact JH to activate the blog.
- d. Section Newsletter: The latest newsletter has been loaded onto the webpage. Another one will be published this year – Topics: preconference, TIGAR and Treaty update (MM & FH); regular items; reaching out to Latin American; cataloguing topic (Deborah Mould); Dyslexia topic (GR & KK); status of blog (John Hardisty). Deadline for submissions end of November 2011.
- e. Annual report: Action: JR will draft it. The deadline is January 2012.

10. **Strategic Plan:**

KK informed the meeting about IFLA's Strategic Plan initiatives for 2010/2015. Sections are invited to align their annual plans to the IFLA Strategic Plan. LPD has done this during the Osaka meeting in February 2011. The document is on the LPD website. The document needs to be updated in terms of what has been achieved and align the rest to the 5 key initiatives of IFLA, i.e. 1. Digital content program; 2. International librarian's leadership development program. 3. Outreach for advocacy; 4. Cultural heritage program; 5. Multi-lingualism.

The meeting worked through the LPD Strategic Plan.

Sub-item 1.1: The matter is ongoing and organizations should be encouraged to participate in the TIGAR project.

Sub-item 1.2: Links to the Onix discussion (see above). We need to look closely at the IDA development – first of Oct deadline. Another action to be added: we need to keep track of what is happening in ePub and the metadata arena.

Sub-item 1.3: Julie sent 3 e-mails to Caroline Brazier from the Cataloguing SC and heard nothing. The Digital Standards group has also received info with no response. Once the Cataloguing Standards document comes back from Deborah Mould LPD will engage with the Cataloguing Section of IFLA. KKu will also market the document to a wider audience.

Sub-item 1.4: Remains on as is. More regular updates required about TIGAR processes. The TIGAR Website is available and report at LPD meeting. The Listserv should be used for this and linked to the TIGAR website.

The meeting decided that due to time constraints it would not be possible to work through LPD Strategic plan actions. It was suggested that all members should submit a status report of the various actions where applicable. This will be consolidated for the mid-year meeting. The Action Plan needs to be submitted to IFLA. Members were requested to submit their inputs to Francois Hendrikz by 15 October to be submitted to IFLA by November.

11. **Planning midyear meeting 2012 (Iceland)**

JR has been in contact with Thora Ingólfssdóttir from Iceland who is keen to host the LPD meeting. It is planned to use two days for discussion of LPD matters and one day in Reykjavik. It was proposed to them to follow the same model as in Osaka which was accepted. Proposed dates: 13 -14 th February 2012. KK will contact Thora to confirm arrangements.

12. **Preparing IFLA August 2012**

a. Preconference Tallinn, Estonia

Preconference in Tallinn, Estonia – MvZ reported that a meeting took place in Oslo where the pre-conference was discussed. The theme has been identified as: Let's read - reading and print disabilities in young people. The focus will be on dyslexia but visual impairment will not be excluded. Venue still to be finalized. Hotels are inexpensive. People from Russia may be interested to attend. MvZ raised a concern about the volume of work involved and whether the number of days should be limited to one day. Logistical arrangements are challenging. Putting together a program is less of a challenge. A number of topics for the program were raised, e.g. Daisy, Tigar, Performance matters, etc. The Organizing Committee is Geert Ruebens, MvZ, KKu, BK.

Action: A Skype meeting will be arranged between GR, BK and MvZ and KKu to address challenges and support.

b. LPD session at WLIC Helsinki 2012

KK asked what the LPD would like to present around the Conference theme which is: Libraries Now: inspiring, surprising empowering. JR suggested that we should use the sessions of other Sections to present papers instead of presenting an LPD session.

Action: KK will coordinate with MM and DFB to come up with a proposal.

13. **Any Other Business?**

- a. Vacancies – Standing Committee may have up to 20 members. The Section lost members from Nota and Vision Australia. Elections are conducted every two years. 2013 will be the next nomination period. There are currently around 5 vacancies. A few people/organisations are interested to join, e.g. Benetech.
- b. Senabril is an organisation in Brazil producing braille as a consortium. They are planning in mini-conference during 27 – 30th November in San Paulo. Confusion with the dates will be sorted out.

Appendix 1

Action Items arising out of Puerto Rico meeting

Chris Friend will send SCRR22 Provisional Document to Koen for distribution among SC members

Chris Friend will provide David with the contact details of TifloLibros

Koen will contact Jon Hardisty to ask for update on PM project including funds

Koen will send the improved Manifesto to Prof Committee (PC) of IFLA for their Board meeting in December

Koen will contact Jon on the Blog

Koen will confirm dates and venue with Thora from Iceland

Julie will draft a letter with input for Daisy Board to Polish Ass for the Blind offering support and training through Daisy connection

Julie will write the 2010 annual report

Kari will distribute Deborah Mould's cataloguing document to interested members of LPD

Minna will put the Cataloguing Report / Onix standards for future use in the TIGAR exchange mechanism on website

Geert, Kari, Minna, Bitte and Marja Kivihall from Estonian Library work on the Tallinn preconference

Julie and David will document the outcome of the meeting in Puerto Rico with links to the presentations and send this in Spanish and Portuguese to the interested Latin American organizations

Koen, Geert, Misako and Betsy will collaborate on joint project proposal (with LSN) to ask IFLA for project funding rewriting the dyslexia guidelines

Koen Margaret and David coordinate to come up with a proposal for the Helsinki LPD session

All send links to interesting webpages to Minna and Kari to use on IFLA website

All take note of the Hargraves Report and send comments to Julie and Koen

All members should submit an update of their various actions and send to Francois

Francois will submit the action plan updates to IFLA in November 2011

Appendix 2

Review of action items determined during the Osaka Midterm Meeting

Misako will ask Tone (chair of LSN) about the status of their dyslexia guidelines – DONE

Julie will draft another letter to send out to our National Libraries informing them on the international copyright process concerning the WBU Treaty and the position of persons with a print disability – DONE, SOME ADDRESS DETAIL STILL TO BE SORTED OUT

All inform and encourage our local governments to ratify the UN Convention on the Rights of Person with a Disability and ask them to support the WBU Treaty at WIPO - ONGOING

Julie and Koen explore possibilities of a Warsaw trip in spring 2011 - DONE

Julie will send Koen a ppt with reasons to become a member of LPD (toolkit) - DONE

Koen: send manifesto again to everyone and put on our website – TO BE DONE

All check and stimulate the ratification process of the UN Convention on the rights of persons with a disability on a national level - ONGOING

Julie will ask Jon and Sebastian Mundt to finalize the list of Performance Measures identified at the workshop and send it to the members for feedback – IN PROCESS

Jon send out the list to SC members of performance measure for review – IN PROCESS

Koen help to export the contact information from the JSRPD database into an excel list – IN PROCESS

Koen invite Jens Bammel (vice president of IPA) and Olav Stokkmo (Secretary General, IFRRO) to Dedicon - DONE

Francois, Margaret, Julie and Koen will do the brush up of the revised strategic plan of LPD and distill the action plan from that for 2011 to be sent to IFLA HQ - DONE

Hiroshi, Koen, Margaret, Misako and Julie will draw up a list of IT standards that are accessible to inform the National Libraries – DONE, KK TO TAKE IT TO NATIONAL LIBRARIES GROUP FOR CONSIDERATION.

Margaret, Minna, Kari, Hiroshi and (we hope) David volunteered to prepare the program at IFLA congress in San Juan, Tuesday 16 August from 16:00 – 18:00 - DONE

Appendix 3

Deadlines to be aware of:

- * 31 March Program Enquiry Form (Form O)
- * 30 April (sending in the papers for translation)
- * 15 June all approved conference papers should be at IFLA HQ