



## **Meeting Minutes**

### **Law Libraries Section: Standing Committee (First Session)**

843th IFLA World Library and Information Congress, Kuala Lumpur  
Friday, 24 August 2018, 15:45-17:45, Meeting Room 408

**Chair:** Sonia Poulin

*Present S.C. Members:*

Edita Bačić, Anne Burnett (Secretary), Heather Casey, Marisol Floren, Carole Hinchcliff, Yolanda Jones, Sonia Poulin (Chair)

*Absent S.C. members:*

Hélène Besnier, Jeong-Kwon Cho, Michel Fraysse, Sally Holterhoff, Margo Jeske, Teresa Miguel-Stearns, Elizabeth Naumczyk, Robert Newlen, Rodrigo Obrador, Lagdhir Rabari, Leslie Street, Amal Tarhini

*Observers:* Mark Engsborg, María Angélica Fuentes, Joan Liu, Simon Jules, Ratnawati Sari Mohamad Amin, Pushyamitra Veeramachaneni

#### **1. Call to order and welcome (Sonia Poulin, Chair)**

Sonia Poulin, IFLA Law Libraries Section Chair, welcomed all participants to the first Standing Committee (SC) meeting at IFLA's 84th World Library and Information Congress (WLIC), Kuala Lumpur, Malaysia.

#### **2. Introduction of attendees (Sonia Poulin)**

The attendees, which included members of the SC and observers, introduced themselves (13 participants total). Participants signed an attendance sheet including names and contact information.

#### **3. Approval of the agenda, with one addition (Anne Burnett)**

The Secretary distributed the print agenda, with one additional item added verbally: a report on the IFLA *Statement on Government Provision of Public Legal Information in the Digital Age*. The SC approved the agenda as revised.

#### **4. Approval of minutes of the previous meeting (Wrocław, Poland) (Anne Burnett)**

Minutes of the Standing Committee business meetings in Wrocław, Poland, August 2017, were circulated and approved electronically. Copies are available on the IFLA website.

#### **5. Report of the Chair (Sonia Poulin)**

- The Chair, Secretary and Information Coordinator met regularly throughout the year via Zoom
- Sonia submitted the required Action Plan to IFLA headquarters
- Sonia thanked the members of the SC who had participated actively throughout the year, via email and conference call, and asked for ideas about how to achieve a higher participation rate across the SC membership
  - DECIDED: a Midyear Meeting, possibly in February, 2019, would be useful; this meeting could be held online, and it would include updates and reports, plus program planning
  - Sonia also proposed a 1-day pre-WLIC strategic planning session where the SC would create a 3-year roadmap. Incoming members of the SC would be included in this planning. APPROVED: the 1-day strategic planning session, location tbd.
- At the second SC business meeting, Sonia will report on the workshop planned for Senegal in December, 2018.

#### **6. Report of the Secretary (Anne Burnett)**

- Minutes of the two Standing Committee business meetings at the 2017 WLIC in Wrocław, Poland are available on the IFLA site
- Our 2017-18 Action Plan (also called “strategic plan”) is available on the IFLA site)
- Sonia and Anne attended Global Vision workshop in Barcelona in March. This item is on the agenda for our 2<sup>nd</sup> business meeting, but Anne reported on it here. During the three-day workshop, Section and Committee officers worked with IFLA leaders and staff, plus a professional facilitator, to brainstorm a “store of ideas” as part of the Global Vision project. Anne thanked the SC members who participated in the late June 2018 conference call, as well as those who completed the online survey, regarding our Section’s contribution to the Global Vision project. She compiled your contributions and submitted them in July. IFLA leadership will use the results of the Global Vision contributions in the strategic planning for the association. They also intend for the Global Vision's „store of ideas“ to be a resource for libraries and librarians worldwide.
- Division I Chair Vicki McDonald used Zoom to conduct several meetings of Section officers throughout the year, soliciting ideas for improvements and answering questions, and also for hearing updates and reports from the Section officers on activities
- Sonia, Anne and Heather will attend various meetings, including the Officers’ Forum, Communications and other training sessions in Kuala Lumpur. At the Officers’ Forum,

which has already occurred, Sonia was asked by Division I Chair Vicki McDonald to speak about the Section's workshops in Africa as part of the session on Improving Leadership and Engagement. Also at the Officers' Forum, IFLA's Deputy Secretary General, Helen Mandl, provided a timeline for the ongoing review of IFLA's professional structure. Upcoming dates include:

- September – November 2018 – Professional Committee to develop a discussion paper on the Professional Structure
- IFLA Governing Board - Strategic Planning Session, December 2018
- Professional Committee meeting – December 2018, following the Strategic Planning Session – agree on next steps

#### **7. Report of Information Coordinator (Heather Casey)**

- IFLA HQ is in the middle of a web site redesign and Heather has been involved in an effort to clean up the existing content as part of the redesign process
- IFLA leadership has called for all of us to post more items about the activities of sections and section members; Heather asks all to provide reports of you are doing at your institutions that might be useful and interesting for the IFLA membership
- Also of interest: activities of other law library associations (national, regional, IALL, etc.)
- please share any information with Heather, who will work with you to determine whether a narrower (SC only) or broader audience is appropriate
- a proposal to assign regional news reports to different SC members was met with general approval

#### **8. Report of Treasurer (Sonia Poulin)**

The only funds available are provided by IFLA to purchase small gifts for speakers.

#### **9. Report on IFLA *Statement on Government Provision of Public Legal Information in the Digital Age* (Anne Burnett on behalf of Sally Holterhoff)**

The SC agreed to defer discussion of this agenda item to the second business meeting.

#### **10. Appointment of New Standing Committee Members (Sonia Poulin)**

- Robert Newlen has resigned from the SC due to a new position
- Inactive members: Jeong-Kwon Cho and Amal Tarhini have neither attended annual meetings nor responded to email communications or in any other way participated in SC work in over two years. **MOVED, SECONDED and APPROVED:** removal of these two members, subject to approval of IFLA

- Replacement of Robert Newlen, Jeong-Kwon Cho and Amal Tarhini for the duration of their terms (ending in 2019): Sonia proposed that we appoint replacement members to fill these casual vacancies, pursuant to IFLA rules, for the remainder of these terms. MOVED, SECONDED and APPROVED. The one caveat in this decision was that IFLA rules might count these term completions as an entire term for these replacement members, meaning that thereafter they would only be eligible for one more term on the SC. Sonia will determine the exact consequence and provide the potential members with the full picture before any replacement appointments occur.
- Corresponding members: the past Chair is always a corresponding member. SC members are asked to think about other candidates for appointment as corresponding members.

### **11. Program planning for Athens 2019 (Sonia Poulin)**

- In response to Sonia's summer 2018 survey, several program ideas were submitted for the WLIC 2019 in Athens, Greece, where the WLIC theme will be **Libraries: Dialogue for Change**
- we usually sponsor 2 sessions
- Anne, Yolanda, Marisol and Joan will meet before the next business meeting to discuss a proposal submitted by Sally Holterhoff and Leslie Street on „Making the Laws of the World More Accessible“
- Sonia, Heather, Mark and Edita will meet before the next business meeting to discuss a proposal on women and the law
- Carole and Mark Engsberg will meet before the next business meeting to discuss a proposal regarding the connection between law libraries and special collections (possibly could partner with the Special Collections Section)

### **12. Reception (Sonia Poulin)**

Carole had arranged for a site for the reception, but the hosting institution had to cancel due to conflicts. Carole graciously offered to arrange for reservations at a restaurant in lieu of a bigger reception. 10 attendees at this meeting committed to attending. Sonia will also ask members of the Government Libraries Section if they would like to join us.

### **13. Project planning for 2017-18 (Sonia Poulin)**

The SC agreed to defer discussion of this agenda item to the next business meeting.

### **14. Adjourned**

*Respectfully submitted by: Anne Burnett, Secretary*