

IFLA Document Delivery and Resource Sharing Section Standing

Committee Meetings Minutes for Saturday, August 19, 2017

1. Welcome and apologies and introductions
 - Apologies:
 - Introductions: Candice Townsend, Cecelia Ericson, Nicole Clasen, Ertugrul Cimen, Jarmo Saarti, Taina Assis, Monika Szunejko, Clare MacKeigan, Xiaoxia Yao, Allan Mulondo, Faten Barayyan, Amanda Mays (guest)
2. Approval of the Agenda
 - Approved
3. Standing Committee membership matters
 - a. Election of new Officers by incoming Standing Committee (ongoing and new Standing Committee members)
 - o Peter Collins – Chair
 - o Peter Bae – Secretary
 - o Ertugrul Cimen – Information Coordinator
 - b. Identification of any inactive members who could be considered to have resigned
 - o None
 - c. Co-option of replacement members for any members that have already resigned
 - o None
4. Notes of previous meetings
 - a. Approval
 - o Approved (Available on the DDRS web site)
 - b. Matters arising in relation to the notes, not elsewhere on the agenda.
 - o None
5. Announcements and report from the Professional Committee (Leadership Brief, Officers Training, as relevant) - Frederick Zarndt
 - The Professional Committee meeting was primarily focused on the next congress
 - Explanation of the structure of IFLA: IFLA is a non-profit (equivalent). IFLA has 3 separate daughter companies that managed the congresses in rotation. Each of the 3 take turns managing finances and organization for the Congress; in other words, the company organizing this Congress in 2017 last organized in 2014. In IFLA there are 10 Governing Board members. Five of these members are Division Chairs. The Governing Board meets 3 times a year: at the Congress, in December, and sometime in the spring. The Governing Board manages the direction of IFLA. The Document Delivery and Resource Sharing Section is a member of Division 2. The Committees on Standards and Preservation are largest members of Division 2. Membership of Section and Board changes regularly, which is a matter of discussion regarding how this impacts continuity within IFLA.
 - a. Items for information: CLM report - Stephen Wyber

- Stephen's role is to oversee IFLA's connection to outside world. He works with WIPO on copyright and advocating for exceptions for libraries for thing like international resource sharing. WIPO decisions are non-binding on countries, but they are an important way to push our agenda internationally and set an example of best practice. In order to better advocate on behalf of libraries, IFLA is looking for real world examples of the impact Copyright of cross board delivery and resource sharing. Stephen will be explaining this in much more detail in the Keynote presentation at the ILDS Conference in October.
- CLM has been doing a survey on legal deposit of digital materials around the world. The survey will be open until the end of August (at least). The survey contains about 21 questions, mostly multiple choice or yes/no. The survey is intended to gather legal deposit practices from around the world. So far there have been only 21 responses. Please promote this survey in your country, library association, and organization. The survey may be accessed at: <http://tinyurl.com/avms-survey>

- b. Responses to specific questions raised by the Section, or submissions
 - None

6. Action Plan

- a. Update from ongoing activities e.g. Voucher Scheme, working groups or projects e.g. guidelines.
 - i. Discussion of specific issues
 - Vouchers discussion: We would like to update the voucher format to better suit electronic delivery (PB). OCLC is interested in seeing if there is a way to assist this process (CM). Natalia, who handles vouchers for at IFLA Headquarters, was invited to this meeting to talk about vouchers, but she is assigned to work the IFLA booth and wasn't able to attend (PV). Should we create a smaller group that could work on a recommendation? (CM). Yes, we should create a plan, and then have the full Committee vet the proposal (CT). IFLA will try to get someone that can give an organizational view to talk to us (SW). The voucher scheme started with British Library and then was handed off to IFLA. Maybe we could create something in a similar way that begins outside of IFLA and ultimate gets folded in (PB).
 - Revision of the IFLA ILL Guidelines should also be part of the action plan (PB)
 - ii. Revision and update of the Annual Report of the Section to take into account completed activities
 - This will need to be done by October 2017
 - iii. ILDS Conference Update
 - As of about 10 days ago, we had 50 registrations for the Conference. For this reason, early bird registration was extended. Attendance at the last three Conferences has ranged from 100 – 200, though the trend has been downward. Registration for this year's ILDS requires payment by bank transfer, which could impact registrations. There

are some online web sites like “transferwise” which allow individuals to send money. Pentti will see if there are any other options, such as onsite payment.

b. Review of the Section’s objectives and planning of related activities.

i. Communication with members (mailing list, web pages, etc.). – Peter Bae, Information Coordinator

- The Information Coordinator manages the website, blog, listservs, and Facebook page. We now have access to Bootcamp and Zoom through IFLA, but we have not made use of them yet. This last year involved beginning work to update the ILL Guidelines by consulting with other organizations, such as the American Library Association, which have recently updated their own Guidelines. Of our communication channels, Facebook seems to be more vibrant than the other online formats. We should consider using this more.
- Our listserv has about 22 Committee members (incoming and outgoing members included).
- Last year in Columbus we talked about making the blog more active. We did have a couple posts this year, but we didn’t get the number of submissions that we had hoped. We would love submissions about ILL in your country or information about conferences and regional meetings you attended.
- Question: Could we have more than one information coordinator? Would this help us be more active?
- Question: Getting contributions during the year is a problem for many groups. Could we make submitting a contribution a requirement for Committee members? That way all the work doesn’t fall to the Information Coordinator.
- The blog can be the central aggregation space, and then we promote those entries across other networks like our Facebook page through links and announcements.

ii. Ideas for new activities.

- ILL Guidelines: A survey link was sent out in May. We received around 1,215 responses. Peter Bae will share the data with the Committee. We would like to create a small working group to begin discussion of the comments and begin work on updating the Guidelines document. IFLA is very interested in having us complete this project. They have had requests to have these Guidelines translated into other languages, but they are waiting for our update before proceeding. We need some progress before ILDS, where the Guidelines are to be discussed.

c. Revision and update of Action Plan.

- The new Officers will start this process after the Congress using the new template provided by IFLA. The Officers will engage Committee members about how best to coordinate the process. The new Action Plan is due by the midwinter meeting.

7. WLIC session

a. Last-minute planning (first Standing Committee meeting)

- Our Program on Thursday: We were able to change time of the Program so that it did not conflict with the Presidents forum, but we were unable to change the date to earlier in the week. We will talk about the meeting logistics in the Standing Committee meeting on Wednesday. Peter C. will be Chairing the Program, and he will be sure to announce the upcoming ILDS Conference
- b. General evaluation and feedback (second Standing Committee meeting)
 - None

8. WLIC session for next year

- a. Discuss program ideas.
 - The WLIC 2018 theme is: Transform Libraries, Transform Societies
 - We will have a brainstorming session in our meeting on Wednesday. “Transforming” of resource sharing is a necessary and important concept. Maybe we could break into small groups to think of ideas. Maybe there will be ideas out of the Global Vision session. Transform = change: How do we manage change? Think about this Program over the next few days and bring your ideas on Wednesday.
- b. Identify the Conference organizing team and identify roles
 - Will do on Wednesday

9. WLIC Satellite Meetings

- Traditionally DDRS has a Satellite Meeting every second year (non-ILDS years). The deadline for applications was originally set for March 2017, but it has been extended until November 2017. The Officers have been trying to find a location, but so far the leads have not panned out. We particularly looked for a location in Singapore, but no libraries in Singapore were available or were booked with other groups. The location of Satellite Meetings must be within 3 hours of the WLIC by airplane. Australia is too far away. Vietnam, Laos, or local would be options to consider. There is a list of possible local organizers on IFLA’s web site, but the ones Pentti contacted are already booked. If you know anyone in an eligible location or that has contacts in that area, please reach out and coordinate with Officers. We will need a theme for Satellite Meeting as well, though that may depend on the location and area needs. We have some people from the Philippines coming to ILDS; maybe that would be a location to consider?
- a. Identification of a team to plan the following year’s satellite meeting
 - Postponed for now given the uncertainty

10. Any other business.

- Please register for ILDS in October in Paris if you have not already.
- Global Vision: Monday IFLA will launch a public vote, and later in the week a Presidents session will feature the Global Vision work.
- DDRS Global Vision Document: This document will be distributed to the Committee following the meeting.
- There is a New Members session that all new members are supposed to attend on Sunday at 8:30 a.m.

- Our committee has a tradition of meeting for dinner one evening during WLIC. This is an informal gathering and is open to your family and friends. Tonight or Wednesday are the only open nights when we might do this. There is a LGBTQ event on Wednesday that might conflict for some members, but we will need to check the time. It would be fun to find a good Polish restaurant. The consensus is to plan to meet for dinner on Wednesday. More information will follow in email.
- There is a new Officers training session on Saturday afternoon or on Tuesday. There is also a Division 2 meeting on Sunday at 8:30 a.m. for Officers.

11. Next meeting of the Standing Committee.

- Wednesday at 1:30 p.m. (13:30)