

**Minutes of the IFLA Document Delivery and Resource Sharing Standing Committee
Meeting (I)
IFLA World Library and Information Congress, 2014
Lyon, France
Saturday August 16th 2014
Room Salle Rhône 3b, Session 11
9:45 am ~ 12:15 pm**

PRESENT: Silvana Mangiaracina, Clare MacKeigan, Robert Seal, Mary Hollerich, Harald Müller, Gunilla Eldebro, Ertegrul Cimen, Jenny Raubenheimer, Peter Bae(Information Coordinator), Pentti Vattulainen(Chair), Peter Collins (Minute Taker)

APOLOGIES*: Jarmo Saarti, Helen Sakrihei, Candice Townsend, Rose Goodier, Mark Kluzek

NON-ATTENDANCE WITHOUT APOLOGIES: Jian Chen, Ibrahim Farah, Daniel Mattes Durrett, Lei Wang

VISITORS: Dianne Babski (NLM, USA), Mike McGrath (editor ILDS/UK), Maroun El Rayess (Notre Dame University/Lebanon), Christian Zeising (National Library of Sweden), Yar Feng (Fudan Univ./China), Chen Yong Ying (Fudan Univ./China), Diarra Bakary (WADB/Togo), Jan Jano Tawaly (Douanes/Nigeria), Catherine Foutaine (France), Pedro Teta (Angola), Bewoan Doyle (Angola),

** Apologies required when delegates are unable to attend meetings. Two consecutive unexcused absences will make one subject to removal from the committee at the discretion of the Chair.*

1. Welcome

Russell Lynch, Division II Chair, welcomes everyone to the 80th IFLA World Congress. This year France has the most representatives in attendance of any country. IFLA 2016 will officially be announced at the end of the Congress, but word is already out that it will be held in Columbus, Ohio, USA.

Pentti invited visitors to join SC members at the table and encouraged them to participate in SC discussions.

Pentti read apologies from SC members not in attendance; SC members who did not send apologies were noted.

Pentti asked for approval of the agenda. Peter Bae suggested that the group discuss how licensing agreements for electronic resources are being written to prevent or discourage international ILL. The group might even consider a themed program or discussion on the "Challenges of International ILL". The agenda was approved with some additions.

2. of Singapore Meeting Minutes

The minutes from the two meetings in Singapore have been posted to the Committee's minutes page (<http://www.ifla.org/docdel/minutes>). Most of the group was unaware that the minutes were available. Committee members are requested to read the minutes prior to the meeting on Tuesday, August 19 so that they may be amended or approved at that time.

Minutes of the **Mid-Term Online Meeting** are also available at <http://www.ifla.org/docdel/minutes>. The meeting consisted primarily of paper selection for the Nancy Satellite meeting and the Program at the Lyon World Congress. The group also reviewed proposals for the ILDS 2015 conference and proposals were voted on by email after the online meeting.

3. Chair's Report

The current Chair, Pentti Vattulainen, was elected in August 2013. Pentti has been focused on conference preparations, including the 2013 ILDS Conference in Beijing, the Satellite Meeting in Nancy, and the current World Congress. Pentti held online meetings with INIST, prepared for Lyon, and worked with representatives from Istanbul on the announcement of the 2015 ILDS Conference.

The biggest challenge has been communication. The Chair is working on establishing a more reliable platform for online meetings. In the past, the group published a regular newsletter that was published in print and also posted to the SC website, but IFLA communication has moved exclusively online.

An action plan was created last year and progress is underway.

We have a proposal for promoting the Voucher Scheme and plan to promote the new ISO ILL standard.

QUESTION: Are we considering having a defined meeting schedule; more frequently than "mid-term"?

ANSWER: There is a monthly meeting between officers but not the full committee

COMMENT: Committee members are feeling detached from the working of the committee due to lack of communication. If there is no plan to expand the number of meetings that include Committee members, would it be possible for them to sit in on the Officers' Meeting? If a reliable online platform for including more people is the problem, Relais would be willing to let the committee use their WebEx subscription to hold the meetings. (this request seconded)

ALERT: No conclusion given regarding whether Committee Members will be invited to sit in on Officers' Meetings. The committee will address this matter again on Tuesday.

4. Treasurer's Report *

The Committee has access to 150 Euro in Administrative Funding. We could have used this money to promote the Satellite Meeting in Nancy, but we did not. We will want to consider if this could/should be used to promote the next ILDS Conference. The Committee could send out advertising bookmarks or cards with all Voucher purchases, though it is unclear how many libraries this would reach (the Voucher report does contain some information about past Voucher purchase history). The SC is free to promote the meeting on listservs, which the Committee has historically done. The funds could be used to support speaker fees which is very effective, but 150 Euro does not go very far. It was noted that money spent is on a “reimbursement” basis; someone must front the money and submit receipts afterward.

Past Treasurer, Robert Seal, indicated that a positive balance of funds was turned over to IFLA HC at the end of FY’13. The Standing Committee should still have access to these funds as well as any positive balances from past ILDS meetings.

** IFLA has discontinued the office of treasurer and those responsibilities now reside with the Committee Secretary*

5. Information Coordinator’s Report

Peter Bae was nominated as Information Coordinator in August 2013. Peter has focused attention on updating web pages, which had fallen out of date. Gaps in Committee history such as missing minutes and links to past ILDS meetings have been restored. Peter began experimenting with a blog feature on the web site, but this medium is not well suited to communicating with the public. IFLA privacy policies make it difficult to post some material, and if the Committee is to use a blog, there needs to be a number of contributors, not just the Information Coordinator. With this in mind, Peter created a Facebook group which offers a more informal communication venue.

Peter is aware of the current problems with meeting software, and he will work with the Chair and Clare MacKeigan to investigate options such as WebEx.

The public listserv currently has around 330 subscribers, though the service does not get a lot of use.

QUESTION: How many blog posts have there been?

ANSWER: Not very many

QUESTION: Any statistics on how often the web site is visited?

ANSWER: We do not have those numbers, but they should be available through IFLA.

QUESTION: Should we use the listserv to host “focused discussions” or other theme-based conversations to engage with our users? These discussions could be set within a timeframe, such as a week.

ANSWER: Sounds interesting. Other groups have also done that sort of outreach with Twitter by using #hashtags.

QUESTION: Could we use the listserv to generate feedback regarding topics for upcoming meetings such as ILDS?

QUESTION: Sometimes messages come across the listserv requesting a copy of an article that the subscriber has been unable to locate elsewhere. What is our policy regarding responding? Are these last resort requests or confused users?

ANSWER: It may depend on where in the world the message originates, since some areas have more robust fulfillment channels than others.

ALERT: A discussion ensued regarding what the role of this committee is in assisting and educating ILL practitioners that may reach out on the listserv. Several members of the committee felt strongly that this was an opportunity for us to contribute to the international community and recommended that we continue this discussion on Tuesday.

QUESTION: Where is the link to the blog?

ANSWER: It is rather obscured, but it is available from the DDRS main page (<http://www.ifla.org/docdel>). IFLA controls web site navigation; so it is difficult for Peter to make the blog link more obvious on the site.

6. Copyright and Other Legal Matters (CLM) Report

This discussion will be moved to Tuesday. There was an appeal from a Committee member to add Copyright to the “Any Other Business” portion of the agenda to discuss if time was available.

7. Voucher Scheme Report

Vouchers generate enough money to support Susan Schaepman's position.

QUESTION: What is the “non-member surcharge”?

ANSWER: This is the additional cost for purchase by non-members

QUESTION: What kind of profit do these Vouchers generate for IFLA?

ANSWER: They subsidize Susan's salary.

QUESTION: Should Vouchers be moved online to an electronic payment system?

ANSWER: This discussion is ongoing, but at the moment, there is no plan in place to do so.

QUESTION: Are there organizations we could partner with as distribution channels? What about reaching out to ILDS host organizations and other such groups to broaden access internationally?

ANSWER: Purchase points aside from through IFLA are noted on the web site. They trend more toward the historically “developed” countries. Parties are encouraged to reach out to Susan if they are interested in Vouchers or the option of distribution.

ALERT: There was some disagreement among the Committee Members as to how much Susan is charged with promotion and instead, whether promotion was the responsibility of the Committee and Susan simply facilitated the transactions. Susan is not available at this meeting, but it was strongly suggested that this question be answered by reaching out to Susan instead of waiting a whole year until Susan reports in person to the Committee.

8. Open Session in Lyon

The DDRS Open Session will take place on Thursday, August 21 at 10:45 a.m. Four papers will be presented: two from the US, one from Turkey, and one from South Africa. This session will not offer simultaneous interpretation.

9. SC Dinner in Lyon

About ten Committee Members were available to meet for dinner on Wednesday, August 20. If anyone has suggestions for a restaurant, please contact the Chair. Plans will be finalized at Tuesday's meeting. Spouses and Delegates from Turkey are welcome to join the group for dinner.

10. ILDS 2013 Beijing

This was deemed to be a successful conference. It did make a small profit (amount unavailable at this time). There were 150 attendees from 20 different countries. There were 100 attendees from China. Twenty papers were presented, 9 of which were from China. Nine out of 10 Committee members were present. Mary Hollerich has about 19 papers that have or will be published in a double issue of *Interlending & Document Supply*.

IFLA's new system of depositing conference papers in an open repository has impacted the publishing process in *Interlending & Document Supply*. Having the papers freely available prevents carte blanche publication. Consequently, Emerald Publishing Group, which has a special relationship with IFLA that gives it first right to publish IFLA papers, recently instituted a policy that requires IFLA and all other conference papers to be significantly revised and updated before they will be considered for publication in Emerald journals, including *Interlending & Document Supply*. When requesting papers for ILDS 2015, authors should be informed of this change. Mike McGrath is in the process of contacting speakers from Nancy and Lyon regarding possible publication in *Interlending & Document Supply* and Emerald's new publication policy.

11. ILDS 2015 Istanbul

The Venue: Ertugrul Cimen has changed jobs since the proposal was submitted. His new employer is interested in hosting the conference. They are studying the official contract right now. They still need to determine the appropriate registration fee structure. They are considering advertising different registration levels to encourage librarians from developing countries in the region to attend who might not be able to if it was a flat fee. This has been done at past conferences, which reduced registration for Chinese attendees in 2013 and reduced rates for IFLA and ALA members and library school students in 2011.

The Theme: A theme for the conference needs to be chosen. The hosts in Turkey are encouraged to contribute theme suggestions. Ones mentioned at this meeting include:

THEME: Resource Sharing in the Developing World

DISCUSSION: “Developing World” is perhaps not the language we want to use. The idea is good, but we need a better way of saying it, such as “Building Bridges Between Two Worlds”.

THEME: Something about consortia and how they work together or don’t; advantages and disadvantages.

THEME: Open Access: How we leverage, promote, and make use of it in Resource Sharing.

THEME: Licensing issues (like Peter Bae mentioned at the beginning of the meeting regarding how licensing agreements prevent or discourage international ILL)

THEME: Istanbul has been at the crossroads for commerce and culture historically. Maybe something that plays off of Istanbul’s role as the crossroads between East and West or between the ancient world and the present / future.

12. Preplanning for WLIC 2015 in Cape Town

The conference theme is Dynamic Libraries: Access, Development, and Transformation. DDRS needs to come up with a program emphasis that fits in with this theme. We will discuss further at our second SC meeting on Tuesday.

13. Statement on Libraries and Sustainable Development

In preparation for WLIC 2015, IFLA is encouraging everyone to attend their presentation of the Statement on Libraries and Sustainable Development on Monday, August 18 at 9:30 a.m., <http://www.ifla.org/publications/statement-on-libraries-and-sustainable-development>. This declaration acknowledges the public’s right of access to information and an open internet. It also communicates why libraries are important for sustainable development. Following the release of this statement, IFLA will be looking to each section to create a Section Brief on how their area of specialty contributes to furthering the initiative. The finalized Statement on Libraries and Sustainable Development will be finalized on Tuesday, August 19 and made available at: www.lyondeclaration.org

14. Mid-Term Meeting 2015

The mid-term meeting will take place again in March. The Committee will review proposals for our open session in Cape Town and for the ILDS Conference in Istanbul. In the past, the schedule for paper submissions for WLIC has been approximately:

- October through December – multiple calls for proposals distributed on various listservs
- January 31 – Paper Proposals due to DDRS SC
- February – Committee Review and Selection of papers
- March – Notify Authors
- May 31 – Full Papers Submitted

For the mid-term meeting, we will plan to try the WebEx platform. This should offer local or regional call-in numbers. The use of headsets is encouraged if using computer audio, and please mute your line when you are not talking to avoid feedback loops.

15. IFLA 2016 – Possible Satellite Meeting

There will be no Satellite Meeting in 2015, but the Committee could have one in 2016 when WLIC is in the United States. OCLC may be available to host a Satellite Meeting. There was some discussion of whether having the Satellite Meeting so close to the World Congress venue was good or bad. There were mixed feelings. Going to OCLC may be a draw for a lot of people, and there are ILL librarians who would attend a Satellite Meeting on Resource Sharing that would not consider the main conference because the content is more relevant to them and the registration fee is much more affordable for the Satellite Meeting. Other locations that were considered:

LOCATION: Ottawa Canada

COMMENTS: This might bridge the Canadian and US resource sharing practitioners. Some people might have trouble getting visas for both Canada and the US.

LOCATION: Chicago, IL

COMMENTS: Chicago is easy to access and has good facilities for such a meeting. Who would handle local organization of the meeting is in question. Maybe the CIC (Center for Institutional Cooperation)?

LOCATION: Princeton, NJ

COMMENTS: Getting into Princeton from the airport is a little difficult.

In the end, it was decided that OCLC should be considered since they have the infrastructure and resources to put on a meeting like this. Clare MacKeigan will talk to Katie Birch, a contact at OCLC, and make our interest known.

There was also an interest in partnering with another IFLA Committee for the Satellite Meeting. If we partner, we would be able to get papers that overlap the two library areas, and it would help bring more people together to discuss shared challenges.

16. Other Business

16-1. Copyright

Last winter, the European Commission distributed a questionnaire on copyright that garnered over 11,000 responses. Europe is struggling to address the fact that they have many countries in close proximity, each with unique copyright regulations. There is pressure on the European Commission to do something, but so far, mixed messages are coming out. Officials don't seem to understand what libraries are doing. It might be useful to have someone from last week's Copyright Satellite Meeting to update this Committee on the situation.

16.2. Membership Issues. Mark Kluzek has decided to step down from the committee due to a change in his job. In July 2015, members who have missed two consecutive meetings will be removed from the rolls of this Committee. 2015 is an election year for the committee