



**International Federation of Library Associations and Institutions
Continuing Professional Development and Workplace Learning
Standing Committee Meetings – San Juan, Puerto Rico**

Saturday, August 13, 2012 @ 12:00pm – 2:30pm Room 202a
Wednesday, August 17 @ 9:45am- 11:15am Room 102c

Minutes

1. Welcome and Introductions

Susan Schnuer and Ulrike Lang opened the meeting at 12:10pm. New members were introduced:

- Annamarie Goosen
- Linden Fairbairn
- Catharina Isberg

2. Agenda – ordering of agenda and addition of any additional items

Susan went through the agenda. No additional items were added to the agenda

3. Apologies

Apologies were received from the following Standing Committee members:

- Linda Ashcroft
- Eileen Breen
- Matilde Fontanin
- Bau-Mei Cheng
- Li Hung Huang
- Pijushkanti Panigrahi

4. Confirmation of minutes from Section meetings in Gothenburg

The minutes from Gothenburg were approved. Jana Varlejs noted that she needed to make a correction to the 2010 Treasurer's report. The amount on hand in 2010 was \$4,962.59.

- 5. Report from Coordinating Board / Division Meeting – Ulrike Lang / Susan Schnuer**
Susan and Ulrike shared information from the Coordinating Board / Division meeting. There are 2,100 attendees at this year's conference which is less than last year. Anna Maria Tammaro has been elected as the new chair of the Coordinating Board. Ingrid Parent, President-elect, shared her theme for next year: "Libraries – A force for change." She would like the Standing Committees and Divisions to incorporate this in programs for next year.

The Professional Committee announced five key initiatives for the next two years:

- Digital content
- IFLA Leadership
- Outreach / advocacy
- Cultural heritage disaster reconstruction programs
- Multilingualism

Ingrid will host a planning session on Tuesday, August 16 from 9:30am – 12:45pm. Mary Chute will attend.

Mike Heaney stopped by the meeting to report on the Coordinating Board / Division meeting as well. He thanked the committee and officers for the work that they do. As noted above, he is stepping down and Anna Maria Tammaro will be the new chair. Mike and Anna Maria's role are to be an advocate for the Standing Committees in their Division with the Board. He also mentioned the Strategic Plan and asked the Standing Committee to address the IFLA objectives in their planning.

6. Co-Chairs Report – Ulrike Lang / Susan Schnuer

The co-chairs report was published in the CPDWL Newsletter. Susan reported that the unique structure of our Standing Committee with two co-chairs does not fit into the IFLA structure. They just want one chair.

7. Election of Chair and Secretary of the Standing Committee

Ulrike Lang (August 2011 – 2012) and Sylvia Piggott (August 2012 – 2013) were elected as the new chairs. Monica Ertel was reelected as the Secretary. Catharina Isberg is the new Information Officer. Juanita Jara de Sumar will work as the Newsletter Editor.

8. Nominations of corresponding members

- Juanita Jara De Sumar
- Eileen Breen
- Sandy Hirsh
- Margaret Law

9. World Library and Information Congress – Programs in San Juan

Sylvia Piggott reported on the program "Continuing Professional Development as a strategy to build strong libraries and library associations." (Tuesday, August 16). Two people have dropped out at the last minute but Sylvia felt that this did not present a big problem as this would give the presenters more time. There are 6 presenters from 5 countries. Ulrike Lang reported on the session "Weaving Continuing Professional

Development into Every Library Organization.” (Wednesday, August 17). There are four presenters from three countries.

10. Satellite Conference in Tampere 2012

Anne Lehto reported on progress of the planning for the satellite meeting in Tampere. She has done quite a lot of work already. The call for proposals will go out soon with a deadline of November 9. The title of the satellite meeting is “The Road to Literacy: Librarians as Facilitators for Learning.” Anne reported that she has collaborated with Women, Information and Libraries SIG who is having a meeting at the same time in order to leverage reception locations and costs. The reception is planned to be at Tampere City Hall. The plan is for 100 attendees and a cap will be set for participants. Sponsors will be contacted about providing financial support. Emerald, Web Junction, OCLC, EBSCO and Springer were mentioned as possibilities. It was also suggested that Anne and Susan go through the exhibit hall to see if they could solicit any sponsorship this way.

11. Helsinki Conference Programs 2012

The tentative title is “Libraries: The force behind change.” A subcommittee was formed to develop the program:

- Ulrike Lang
- Sylvia Piggott
- Mary Chute
- Catharina Isberg
- Mary Jo Romaniuk
- Sandy Hirsh
- Monica Ertel

The group also discussed if there should be a poster session at the meeting. Additional information will be reported at the next Standing Committee meeting on Wednesday.

12. CPDWL Projects

- a. CPDWL Conference Program Handbook – Jana Varlejs
 - i. Jana reported that there will be a poster session at this conference
 - ii. Jana also requested that the Conference Handbook be placed on the IFLA website. Catharina Isberg, Information Officer, will do this. Jana also reported on the “Quality Guidelines for Continuing Professional Development.” She will update this since it has been a while since this was published. She does not need funding for this.
 - iii. Jana will consult with Stuart Hamilton, Senior Policy Advisor about moving the Quality Guidelines in the direction of becoming IFLA guidelines. There is now an effort to gather together all the various IFLA standards and manifestos.
 - iv. Jana also noted that anyone interested in the state of Internet access in various countries where IFLA might want to offer online learning, should look at FAIFE’s World Report.
- b. BSLA project – Fiona Bradley
 - i. Fiona Bradley from IFLA HQ reported on the initiative “Developing Strong Library Associations.” Eight training modules are now available

to all IFLA members on topics such as Strategic Planning, Fund Raising, Budgeting, Train-the-Trainer, Copyright, etc. These modules are available on the IFLA website <http://www.ifla.org/about-bsla>. Fiona wants to build a stronger connection with CPDWL as they build this program. There is a meeting on Monday to discuss this (8:30am – 9:15am). She encouraged members to get involved and give feedback. Susan stated that she would assign committee members to look at the modules and send feedback to Fiona. She recommended one module is looked at every other month.

- c. Arne Gundersen
 - i. Reported at Wednesday meeting – see minutes for August 17

13. Treasurer’s report and financial information – Jana Varlejs

Finances for the Standing Committee are healthy. Jana reported \$4,598.59 in the treasury.

14. Information Coordinator’s report – Sylvia Piggott

Sylvia reported that the website is quiet. We have 600 people registered.

15. Newsletter Editor’s report – Juanita Jara De Sumar

Juanita proposed changing the publication cycle to:

- Early November
- Early June

The committee agreed this was fine.

16. Additional agenda items

None

17. Closure of meeting

Meeting adjourned 2:30pm

Wednesday August 17, 2011 9:45am – 11:15am

1. Welcome

Ulrike Lang called the meeting to order at 9:45am

2. Report on Officers Training session

Sylvia Piggott and Ulrike Lang presented a summary of the Officers Training session

- There is no obligation to send out paper copies of the CPDWL newsletter
- Any administration money in the section can be used for any reason such as the Satellite meeting expenses, lunch for speakers, etc. Expenses should be submitted with an invoice or receipt to be reimbursed
- The CPDWL Standing Committees gets \$700 a year and if it isn’t used, it goes away. We haven’t used any of these funds since the Bologna meeting in 2009

- Deadline for conference paper proposals is October 31, 2011. They must be submitted by the Chair or Secretary
- Membership fees will go up 2.5% in 2012
- There will now be online access to membership information probably in 2012
- Each Standing Committee should have an action plan that addresses two issues related to the IFLA strategy
- Officers have asked for a “Who’s Who in IFLA Headquarters” to be posted on the IFLA website
- IFLA will post projects in the “Officers Corner” section of the IFLA website
- There will also be a section containing overviews of all Sections action plans
- IFLA will publish a PowerPoint template that can be used as the title slide for all presentations
- IFLA will also post all forms on their website
- A request was made to take photographs of the Poster Sessions and post these together with the descriptions of the applications on the IFLA website along with conference papers
- Next Professional Conference Organizer will be KIT, Berlin for the 2012 – 2014 conferences

3. Confirmation of nominations of corresponding members

- Juanita Jara De Sumar
- Eileen Breen
- Sandy Hirsh
- Margaret Law

4. Satellite Conference in Tampere 2012 (continuation of discussion from August 13)

Susan Schnuer compiled a call for proposals. The deadline is November 9. The title will be “The Road to Information Literacy: Librarians as Facilitators of Learning.” The meeting will be held August 8, 9 and 10, 2012 in Tampere, Finland. A city tour and dinners are included with registration. The entire papers are due by January 31, 2012. Notification of acceptance will be announced in April. A wiki will be set up for presentations to deposit their papers.

Susan spoke to the Information Literacy Standing Committee who will also make comments on the proposal. It was mentioned that the Information Standing Committee may have some funds available to help with conference costs.. Anna Lehto and Irma Pasanen will arrange for a keynote speaker. Cost for registration and conference proceedings are still being determined.

Issues:

Regarding sponsorship: the committee discussed who should be considered for the sponsorship. The SC decided that this should be for new professionals who have graduated from Library school five or less years ago. Ten new professionals will be sponsored. The question was also raised regarding who should be involved in judging the papers. No decision was reached. Anna will look into organizing student volunteers.

The SC is figuring out how to handle papers that are published by Saur. Can they also be published in institutional depositories. Papers should also not be published elsewhere

5. Helsinki Conference Program

Sandy Hirsh put together an initial call for papers. The title of the program will be "Libraries and Librarians – a force for change: Continuing Education, the fuel."

The presentations will address the five sub-topics of the Presidential theme. The session will be conducted as round tables – one table for each sub-topic. There will be a ten minute presentation at the beginning of the session and then there will be discussions at each table, moderated by a facilitator. In addition to the round tables, there will also be a poster session. Ulrike Lang will organize this. Other Standing Committees have approached us for co-sponsorship (MLAS, ITE and KM). Sylvia Piggott and Sandy Hirsch will work on the draft proposal for the call for papers. Sylvia will also work with the other Standing Committees on proposed co-sponsorship.

6. CPDWL Projects (continued from Saturday, August 13)

- a. Report on the International Experience Project proposal – Margaret Law
 - i. Margaret Law reported on the initial ideas of the team working on this project. They are very much in the brainstorming phase. The goal is to create a forum for exchange opportunities for librarians – opportunities available and opportunities wanted. The recommendation from CPDWL was to do a program in 2013 on the idea of exchange programs. This would help get an idea of who is doing this and to assess interest. The group asked Margaret to come to us next year with a proposal for a program and a poster session
- b. Report on e-Learning Special Interest Group.
 - i. Gillian Hallan discussed the status of this group. She has to step down as convener but no one has stepped up to lead the group so it will be disbanded. A project of the SIG has been a directory of e-learning programs and they have received approval for 2000 Euros from IFLA HQ. However, there will a pilot instead to look at harvesting rather than creating e-learning programs. This will be a subset of the IFLA World Report. Gillian said there would be 'wake' for the SIG in Helsinki!
- c. Loida Garcia Febo: New Professionals
 - i. Loida Garcia Febo reported on the concerns of new professionals regarding the difficulty in finding jobs. They are also concerned about how to get involved and work with library associations. Loida proposed IFLA host a webinar on this topic for new professionals along the lines of the webinar conducted by ALA. This would require a webinar platform which IFLA does not have. Sylvia Piggott will work with Loida on a proposal.
- d. Arne Gundersen: Professional Development in other Countries
 - i. No proposals have been received at this point.
 - ii. Arne apologized for not working on this topic yet

7. CPDWL Strategic Plan

Susan Schnuer, Ulrike Lang and Sylvia Piggott will redraft the Strategic Plan and send to all Standing Committee members for comment. Catharina Isberg recommended that the session on Strategic Planning be moved to the top of the agenda next year so there is time for sufficient discussion

8. Additional agenda items

No additional agenda items were presented

9. Closure of meeting

The meeting was adjourned at 11:15am

Respectfully submitted by Monica Ertel

Committee members attending meeting:

Mary Chute
Monica Ertel
Linden Fairbairn
Loida Garcia Febo
Annamarie Gooden
Arne Gundersen
Juanita Jara de Sumar
Ulrike Lang
Anne Lehto
Michael Netzer
Irma Pasanen
Sylvia Piggott
Mary-Jo Romaniuk
Susan Schnuer
Jane Smith

Observers attending meeting:

Jana Varlejs (varlejs@rutgers.edu)
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